



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Dr H N Sinha Arts & Commerce College Patur
• Name of the Head of the institution	Dr kiran S Khandare
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07254243250
• Mobile no	9067069687
• Registered e-mail	drhnscollege@rediffmail.com
• Alternate e-mail	kirankhandare68@gmail.com
• Address	Infront of bus stand Patur
• City/Town	Patur
• State/UT	Maharashtra
• Pin Code	444501
2.Institutional status	
• Affiliated /Constituent	Affiliated to SGBAU Amravati University
• Type of Institution	Co-education
• Location	
• Financial Status	Grants-in aid
• Name of the Affiliating University	Sant Gadge Baba Amravati University
• Name of the IQAC Coordinator	Dr Sanjay khandel
• Phone No.	9420106587
• Alternate phone No.	00
• Mobile	9325421040

• IQAC e-mail address	sanjaykhandel40@gmail.com
• Alternate Email address	sanjaykhandel@ymail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	www.drhnsp.org
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	www.drhnsp.org

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C++	66.40	2004	03/05/2004	02/05/2009
Nil	B	2.9	2015	02/03/2015	03/03/2020

6.Date of Establishment of IQAC	01/07/2011
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	nil	nil	nil	nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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• Upload latest notification of formation of IQAC	View File
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9.No. of IQAC meetings held during the year	2
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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11.Significant contributions made by IQAC during the current year (maximum five bullets)	<p>To modify and renovate rain harvesting system. 2To enhance academic excellence by organizing various academic activities.3To Enhance social compatibility of students through activities like NSS, Cultural and the like others.4To Encourage faculty members to complete their continue research activities through quality publication and research projects 5Awareness programmes regarding environment, gender sensitization, cross cutting issues, etc.6Institution successfully completed Green Audit of the campus.7Rain water harvesting system is established in the campus.</p>
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12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Organize the International/National Seminar, Conferences and workshops in different discipline to promote the quality improvement strategies in teaching, learning, research, extension related and co-and extracurricular activities.	Organized National workshop and conference
To conduct Green Audit.	Institution has successfully completed Green Audit of the campus
To enhance academic excellence by organizing various academic activities	Various activities conducted by different department in collaboration with IQAC
To Enhance social compatibility of students through activities like NSS, Cultural and the like others.	Due to covid-19 situation no offline activity is conducted by NSS, Cultural Department. Very few activities conducted online

Awareness programmes regarding environment, gender sensitization, cross cutting issues, etc.

Awareness programmes regarding environment, gender sensitization, cross cutting issues, etc. organised successfully

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
college development committee	17/03/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	27/02/2022

Extended Profile

1. Programme

1.1	5
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1522
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1461
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	297
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	12
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	14
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Total number of Classrooms and Seminar halls	
4.2	19.97
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

It has been sincere endeavour of the institution to delivery and ensures its effective implementation through the following mechanism. The institution has admission committee to enroll students in a transparent way. The students are informed and guided about the objectives of various programs and courses at the time of enrollment by the faculties. At the commencement of each academic session the institution provides syllabus to the students. This college is affiliated to Sant Gadge Baba Amravati University, Amravati and hence all the departments have to implement the syllabus prescribed by the Sant Gadge Baba Amravati University. Introduction of the syllabus, objectives of program and courses, available facilities like Library, NSS, Sports and extension activity etc. are informed to students through prospectus & through discussion with faculty. The time-table committee prepares the time tables of all three faculties. The departments strive for effective curriculum delivery through innovative methods. Entry point assessment of students is done by conducting diagnostic test in each subject. At the beginning of academic year each department conducts departmental meeting under the leadership of Head of Department where workload distribution among staff is done. The academic calendar is issued to each department related to the affiliated university. Students are made aware of the academic plans through the college prospectus, time-table, relevant notices by their respective teachers. According to the academic calendar the annual planning of teaching and other cocurricular activities is made. Syllabus distribution register is maintained in each department in which the month wise plan of teaching units is mentioned. Daily academic diary is maintained by each faculty. Principal monitors the daily diary. For effective teaching field visit, study tour are organized by respective departments. ICT classrooms and ICT tools such as Google classroom, youtube and power-point presentation are used by the faculty members.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared as per schedule of Sant Gadge Baba Amravati University, Amravati. According to the academic calendar regular semester-wise unit tests, seminars, assignments, project assignments, group discussion, field visits, educational excursions etc. are conducted by each department. The heads of departments frequently review the activities & strictly adhere to the academic calendar and in case the syllabus is not covered in stipulated time, extra-classes are taken to complete the syllabus. For effective teaching and convenience of all teachers class wise course file is maintained by each teacher. The course file contains copy of time table, syllabus and unit wise teaching notes, question bank, paper set etc. Along with experimental learning participative learning with the help of project work, assignment, seminar, PPT, actual field visits like activities are carried out. The evaluation of unit tests, pre-university examination etc. is done within 05 days after the completion of the said exam and the performance of students is displayed on the departmental notice board.

The improvement test is conducted after five days after consultation / interaction with failure students. Revision practicals are conducted for better performance of students in the university examination.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and

assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. There are specific committees and associations that make a collective efforts to sensitize the students on areas of concern like Gender equality, Human rights, Environmental issues. The co-education and general atmosphere of college provides an enabling environment for gender equality. We have gender equality topics in various subject syllabus. Anti women harassment cell promotes gender equality through various programmes. Environment and sustainability topics are included in various subjects in science faculty. Environmental education is the part of curriculum in all three faculties to create awareness about environment in undergraduate students. Department of Botany and Zoology promotes awareness about environment through exhibitions, study tours, field visits etc. with a view to give practical perspective to the students and teachers. These departments undertook the green audit of college campus. NSS promotes environmental protection through tree plantation and other sustainable development programmes. The college organizes tree plantation and conservation programme every year. The college has tobacco and plastic free campus where botanical garden is prime attention. It organizes various drives such as cleanliness drive, solid waste management and rain water harvesting etc. Human rights are taught in all undergraduate and postgraduate classes as a part of the curriculum.

File Description	Documents
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Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

337

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1522

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1461

File Description	Documents

Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Criterion: II Teaching, Learning & Evaluation Clarification regarding Advanced and Slow Learners 2020-21

Due to pandemic Covid-19, students were not allowed physically in the classrooms. Hence various online platforms of teaching and learning process were adopted to meet the educational needs of the students. However online platforms have their own limitations and drawbacks. Hence various facilities faced numerous difficulties regarding proper assessment of students. Due to all reasons, we were unable to differentiate students into Slow and Advanced Learners. Meanwhile as per university notification, the college resumed physically in the month of September 2021. Since then to December 2021, the college was able to perform certain activities for both Slow and Advanced Learners.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1522	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Criterion II: Teaching, Learning & Evaluation

2.3.1. Student Centric Method, such as Experimental Learning, Participative Learning and Problem solving Methodologies are used for Enhancing Learning Experiences

In order to give autonomy to learner, attention has been focused on acquiring life skills and practices that enable lifelong learning, develop independent problem solving abilities. The student's centric methodologies adopted by our institution to provide enhanced learning abilities to the students. Due to Covid-19 situation, lecture method is effectively followed in the online classes. The use of e-books, e-contents, e-reading material and video lecturers by experts shared with students through Whats App group, Google Classroom and e-mails etc. Home assignments and tutorials are given online. Activities like students' online seminar, MCQ discussion are effectively followed in the session. Participation in essay writing, quiz competitions, poster presentation, theme based Rangoli and elocution competitions through which learners acquire knowledge and develop their interpersonal skills. For some UG and PG courses the project is essential part of curriculum which has been also completed online. Due to experiential learning, competency level of students is supposed to be enhanced

Details of the activities organized/ conducted by institution are mentioned below.

- Guest Lectures
- Innovative Classroom teaching
- Participative Teaching
- Skill Development Session
- Student Seminar
- Quiz Competition
- Workshops
- Conference
- Competition

File Description	Documents
Upload any additional information	View File

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Criterion: II Teaching, Learning & Evaluation

2.3.2 Teachers use ICT Enabled Tools for Effective Teaching Learning Process.

Some classroom is well-equipped with LCD projector and screens. Further, it has computer lab Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily. All staff is well familiar with all the latest ICT tools. To strengthen their knowledge, college has conducted workshop on 'Moodle' and 'Google Classroom', All department use PPT and multimedia to make teaching- learning process easy and interesting. To keep pace between the students and teachers in the changing scenario, library is regularly updated with online resources, Inflibnet membership is regularly upgraded and N-list and allied e-resources are provided free of cost. Institution has created its online repository. Our library is consisted with good number of educational CDs and DVDs. In present scenario of Covid-19, social media tools are skilfully used by the college through WhatsApp, Zoom, Google Meet, Go to Meeting, etc. The institution organised online workshop, conference and guest lecture and encouraged teachers to attend online training programmes, workshops, seminars and conferences related to the ICT use or innovation in teaching-learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

07

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

12

File Description	Documents
Any additional information	View File

List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
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2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the beginning of each semester, the students are introduced with the prescribed syllabus in detail by making them known with its scope. The syllabus pattern, weightage of marks and importance of some major topics from examination point of view have been discussed with them. The unit tests, home assignments, seminar, projects, interview and viva- voce are conducted as a part of internal evaluation. Such continuous evaluation allows the teachers to assess the students, track their progress and identify slow and advanced learners. The students' laboratory performance is examined by conducting internal laboratory tests. Before the commencement of the university examination, preparatory examinations and question paper solving sessions are conducted to boost the students' confidence. Through text books, reference books, encyclopedia and N- list, Students get chance to improve themselves by means of such this continuous evaluation system before appearing for the university examinations. In present scenario of Covid-19, the faculty try to reach at the doorstep of students by using e-tools also such as Google Classroom, WhatsApp, Google form, Zoom App, etc. The study material and questions related to the subject are posted on above platform. Students' also raised their queries and that are answered by the faculty.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Induction Programme is conducted in which the students are introduced with the prescribed syllabus in detail. The syllabus pattern, weightage of marks and importance of some major topics from examination point of view have been discussed with them. The unit tests, home assignments, seminar, projects, interview and viva- voce are conducted as a part of internal evaluation. Such continuous evaluation allows the teachers to assess the students, track their progress and identify slow and advanced learners. In present scenario of Covid-19, the faculty try to reach at the doorstep of students by using e-tools also such as Google Classroom, WhatsApp, Google meet etc. The university level grievances are redressed by examination coordinator under the guidance of the Principal. If any student is unable to appear for the internal examination due to illness, participation in co-curricular, extra-curricular activities or genuine reason, the re-examination is conducted for such students.. In this session 2020-2021 even and odd semesters examinations are conducted online due to covid-19 situation, therefore all the staff members have taken the keen efforts in minimizing the university level grievances of not only at internal but also university level examination. Due to online examination the grievances of the students are found negligible.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The students acquire the scientific knowledge and core principles of Physics, Chemistry, Mathematics, Botany, Zoology, and Computer Science in day to day life. In the institution four languages have been taught and course outcome of these Languages is used to understand basics concepts, gain the knowledge of parts of speech, figures of speech, vocabulary, phonetics, identify the themes of lesson, summarize and analyse poem, the reporting of any incident, function, match, excursion, official letters. Through the Social Sciences, students get acquainted the political, social, economic and historical ideas, ideologies, policies, processes, and behaviour, as well groups, classes, government, diplomacy, law, strategy, role of balanced diet for various stages, malnutrition, ability to explain economic terms, concepts and theories, social problems, social and religious movement, ancient, middle and modern History of India and world. The commerce programmes are meant to introduce knowledge about business economics, micro and macro-economics, utility approach and elasticity of demand, market, cost and revenue, business management and managerial economics, factors pricing, information technology and business data processing, tax and audit system in India. Games & sports and cultural activities carried out regularly in the campus avails lot of scope and opportunities to the students to colour their career.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://drhnsp.org/igacupload/program%20Outcome%20for%20link.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation system and outcome of students' feedback mechanics plays a vital role in the fulfilment of course objectives. The outcomes reflect authentically by the various indicators that our students are flying very high and placed in the different positions available in the job market in public or government/semi-government sectors. Class tests, unit tests, MCQs, assignments, practical, seminars, project work, interview, excursion tour, and presentations are executed to overcome the difficulties in the relevant subjects. The learning process is an integrated and exciting process based on classroom activities such as regular seminars, debates, group discussions on the relevant subjects. Departmental activities like wallpaper, poster making, project work, charts and model presentations are organized by various departments and committees to motivate and appreciate the students to perform and to achieve excellent goal in their respective subjects. Many of our students spontaneously come forward and play active role in the intercollegiate competitions, sports competitions and cultural activities at institutional level. Participation of students in various drives, mission, camps and competitions at the university/state level, amplify the attainment of the outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

363

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://drhnsp.org/igacupload/2.7.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 – Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

Nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international

conference proceedings year wise during year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

832

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
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e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institute makes budgetary provision under different heads for maintaining, repairing and utilizing the fund for campus infrastructural facilities. The college ensures optimal allocation and utilization of the available financial resources. For maintenance and upkeep of different facilities is being done by holding regular meetings of various committees constituted. The allocated funds are utilized by various monitoring committees under the observation of Principal, such as repair and maintenance committee, Sports Committee, Library committee, Laboratory Maintenance Committee, etc. of the college.

Physical : The requirement of the institution is monitored by CDC (College Development Committee) and approval is executed after appropriate checking. This includes the infrastructure maintenance, classroom maintenance, furniture requirements and maintenance of all other physical requirements. At an initial level, a need analysis of the institution is done. Based on the needs, quotations are received from various sectors. Specification of the required material is checked and a comparison study is made before placing orders. After submitting the quotation with the management, approval is obtained to proceed further. Once the approval is received, orders would be placed accordingly. Maintenance of the products purchased, the terms and conditions of the products, the purchase order and the invoice, warranty of the material are all checked before the usage. The maintenance and upkeep of the infrastructural, Institutional facilities and equipment, can be done by systematic procedure.

Academic : The academic activities are monitored by the Principal by conducting periodically meetings. Meetings with the Head of the departments are constantly conducted to review the progress of the institution in both curricular and co-curricular events. During the meeting discussions like handling slow learners, advanced learners, meticulous plan of the curriculum, upgrading the standard of the academic inputs are all discussed.

Support Facilities :

Laboratory : As per the requirement of the syllabus, the department has a separate infrastructure for Laboratory. The Computer and other laboratories are optimally used. Equipment of science laboratories are cleaned and kept hygienic and sterilized. Repairing of the equipment is done periodically.

The laboratory equipment and instruments are calibrated by the teaching faculty and lab assistants.

Library : The librarian prepares a budget based on the need of the department and the department prepares the booklist as per the demand of syllabus. Financial support is obtained from Management. The concerned department places the order with its related publishers or distributors. After the purchase of the books, the librarian maintains all relevant records and books are preserved properly. Books and racks are cleaned with vaccum cleaner monthly. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

Sports Playground : The sport facilities are dealt with a multi-purpose with a playground and indoor & outdoor rooms. It is used for multipurpose. The outdoor ground has facilities like Volley ball, Kabaddi , Kho-Kho etc. The indoor rooms has facilities like table tennis, Carrom, Chess.

Computers : Based on the need analysis of the institution and the utilization of the computers, the orders are placed accordingly. The problems in the computers or trouble rectified by the institutional lab technician and if the problems still persist, a technician can be hired from outside with whom a contract is signed to do the needful. Regular maintenance of Computer Laboratory equipment are done by Laboratory Assistant along with Laboratory attendant Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. Updating of software is done by lab assistants.

Classrooms : The classrooms are furnished with proper lighting facilities and are appropriately ventilated with effective windows and fans. The daily cleanliness of the class rooms is done by the support staff. Outsourcing is done for the maintenance of wooden furniture, electrification, and plumbing.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://drhns.org/igacupload/4.1.1%20drhns.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Report Of Cultural Activities

123rd Birth Anniversary of Shri Punjabrao Bahusaheb Deshmukh was celebrated with enthusiasm and spirit during 27/12/21 to 30/12/21 in Dr. H. N. Sinha Arts and Commerce College, Patur governed by Shri Shivaji Education Society Amravati. The Purpose of this program is to develop hidden talents, qualities and personality development to inculcate moral values among students with the help of various activities, programs, competitions etc.

Department of cultural program in guidance of Dr. Kiran Khandare Principal of Dr. H. N. Sinha Arts and Commerce College and coordinator Dr. Ronil Ahale, with Coordinator Dr. Dipali Ghogare took great efforts to make program successful.

In the guidance of Prof. Atul Vikhe Book exhibition held in college library dated 27/12/21. All types of books including Indian constitution, competitive examination books, books of Humanities, Science Faculty, Commerce Faculty books, oldest dictionaries of Marathi, were placed in this exhibition. All Students, professors and non-teaching staff visited this exhibition.

1) Craft exhibition was also held in the guidance of Dr. V. G. Vasu 22 students participated in this exhibition.

1st Prize - Kiran Devlal Tayde- B.Sc-II

2nd prize -Kavita Lolure- B.Com.-I

3rd prize - komal Telgote- B.A.-I

Motivational Award - Pooja Solanke -B.A.-I

2) Science Exhibition was held in the guidance of Dr. Sanjay Khandel.

Near about 64 students participated in this exhibition & displayed models.

1st Prize -1)Sanket Rewale- B.Sc-I

2) Jay Lahane- Bsc-I Hydro Electric Power Generator

3) Vinit Kurai- Bsc-

2nd Prize 1) Shrutika Khokale- Bsc- III

2) Vaishali Wadtakar- Bsc- III Survival of Corona

3) Manisha Nimbokar- Bsc- III

3rd Prize 1) Ashish Uparwat- Bsc- III

2) Aditya Uparwat- Bsc- III Rain Water Harvesting

3) Datta Napte- Bsc- III

4) Aditya Kirtane- Bsc- III

Motivational 1) Abhishekh Shrinath Water Tank Alarm

Award 2) Syed Wajik

3) Poster Presentation was held in the guidance of Prof. Harshal Ekbote, around 24 plus students participated in this Exhibition

1st Prize- Parth Dilip Gomase

2nd Prize - Ashish Milind Uprwat - B.Sc-I

3rd Prize - Rutika Mahadev Kharat- B.Sc-III

Motivational Award - Vaishali Sonone -B.A.-I

On the same date 27/12/21

4) Rangoli competition was held by Prof. Mrs. Wagh. Near about 80 students took participation in this competition.

1st Prize - Rutika Mahadev Kharat- B.ScIII

2nd Prize -Payal Santosh Gawande - B.Com.-III

3rd Prize - Neha Mohan Wankhade - B.Com.-II Motivational Award -Shivani Manikachand Rathod - B.ScIII

5) Flower exhibition was held in the guidance of Prof. Pallavi Nikhade. Total 60 students actively participated in this exhibition.

1st Prize - Laxmi Tayade - B.Sc-I

2nd Prize - Sanika Bochare - B.Sc-I

3rd Prize - Ashwini Karale - B.A.-II

Motivational Award - Gauri Shinde - BscI

6) Prof. H. E. Ekbote and faculty members of Commerce and Economics organized Aanand Melava feast on 28/12/21. 48 students and arranged there stalls.

1st Prize - Rutika Mahadev Kharat- BscIII

2nd Prize - Shital Baliram Khandare

3rd Prize - Pranali Rajesh Ingle

Motivational Award -Yogita Balkrushna Nakat

7) After the Anad Melava Feast Sports competition was organized by Dr. Anil Deshmukh, Director of Physical Education, kabaddi matches were organized having various teams of college.

8) On 28/12/21 Dept. of English and Marathi organized Essay competition. The topic was Life and work of Dr .Punjabrao Deshmukh. Total 38 Students Participeted in this competition.

1st Prize -Archana Gajanan Bhaltlak - B. A. III

2nd prize -Shivani Ingole -M. Sc. I

3rd prize - Akshada Kalkul - B. A. III

Motivational Award - Pallavi Thorat - B. Sc. II

9) On 29/12/21 Quiz competition was held by the Competitive Cell and faculty of Commerce. Having three groups of students.

1st Prize - Science Faculty

2nd Prize - Arts Faculty

3rd Prize - Commerce Faculty

10) Poetic meet was jointly organized by the Department of English and Marathi around 30 students participated and recited their poems in meet. Few faculty members sang patriotic and devotional songs to motivate students.

1st Prize - Komal Sunil Surwade B. Sc. III

2nd Prize - Praniket Kishor Bharsakle B. A. III

3rd Prize - Dipali Sanjay Khandare - B. A. II

Motivational Award - Pallavi Mingutrao Thorat B. Sc. II

11) With the initiative taken by Dept of Music Singing competition was organized total 07 students participated at the same competition .

1st Prize - Aarti Vasantrao Sarap

2nd Prize - Shruti Raghunath Patil

3rd Prize - Payal Santosh Gawande

Motivational Award - Gauri Santosh Shinde

12) Musical Competition was by music department Prof. Mangesh Raut, HOD Music, Total 07 Students Participated in this competition. Principal, few Professors and Ex-Students too participated in it.

Principal Coordinator Co- Coordinator

Dr. K. S. Khandare Dr. R. K. Ahale Dr. D. S. Ghogare

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://drhns.org/igacupload/4.1.2%20drhns.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://drhns.org/igacupload/4.1.3%20drhns.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.47

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Software for University Libraries (SOUL) is an state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is a user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. After a comprehensive study, discussions and deliberations with the senior professionals of the country, the software was designed to automate all house keeping operations in library. The software is suitable not only for the academic libraries, but also for all types and sizes of libraries, even school libraries. The first version of software i.e. SOUL 1.0 was released during CALIBER 2000.

The SOUL 2.0 software was released in January 2009 and the latest version of the software

i.e.SOUL 3.0 released in February 2021. The database for new version of SOUL is designed for latest versions of MS-SQL and MySQL (or any other popular RDBMS). SOUL 2.0 is compliant to international standards such as MARC 21 bibliographic format, Unicode based Universal Character Sets for multilingual bibliographic records and NCIP 2.0 and SIP 2 based protocols for electronic surveillance and control.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://drhnsp.org/iqacupload/4.2.1%20drhns.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.1685

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides a range of IT facilities to help students and faculty members with their studies. This includes extensive computer provision and internet facility. The Computer lab, IQAC and Library are connected with Wi-Fi, LCD projectors are made available to enable teacher and students to switch over to IT supported teaching-learning methods. These IT supported facilities are regularly updated.

The Library LAN facility and software for admission of students and fee collection. The examination section uses software to get students results and to maintain all other confidential matters. The department of computers science uses updated version.

The college library uses updated software is SOUL 3.0 for library automation. The college Office uses updated dot.com Amaravti software.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://drhnsp.org/iqacupload/4.3.1%20drhns.pdf

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. \geq 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.53

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a set mechanism for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports facilities, computers, classrooms etc. There is purchase and maintenance committee in the college which collects the information from each and every department regarding purchase and maintenance. The requirements are put in the committee meeting and necessary actions are taken within time. For new purchase or maintenance of the facilities tenders and quotations are called and action is taken in the purchase committee meeting.

For the CCTV Surveillance and its maintenance, the college has service provide company for its proper functioning. Lab equipments are kept clean and maintained by respective lab attendants. The college has its own generator system. The college has created adequate infrastructure. The highly committed administration ensures that the available infrastructure is optimally utilized. Classes are conducted in two shifts to manage the need of classrooms. The class rooms are occupied from early morning to evening for teaching. The various laboratories are used throughout the day for conducting practical. The college auditorium is optimally used for academic functions, National and International Conferences, Cultural Programs in the college.

Director of physical education taking care of use of all sports grounds and sports facility, Cultural coordinator look out all the extra and co-curricular activities conducted for institutional students throughout the year. Students are encouraged to participate in curricular, co-curricular and extra-curricular activities and sports activities and inspired for the participation in institutional, national and international competitions. The college library ensures the optimum use of the books and journals. The institution has reading rooms which are always used by students. There is seminar hall for conducting seminars and presentations. Digital classrooms are made available for interactive teaching learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://drhns.org/igacupload/4.4.2%20drhns.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non-government agencies during the year

40

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following:
 Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://drhnsp.org/igacupload/Capacity%20Building%201_compressed.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

828

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

828

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year**5.2.1.1 - Number of outgoing students placed during the year**

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

90

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

From the year of 2017-18, the Government of Maharashtra has stopped the student council election in Maharashtra Universities and Colleges. Hence the college has not formed student council in 2020-21. But in order to increase the participation of the students in academic and administrative activities, the college has involved students in various committees such as College Development Committee, Cell for the Prevention of Sexual Harassment, Youth Festival Committee, Annual Gathering Committee, College Sports Committee, NSS Committee, CDC, IQAC, etc. The students of our college have a valuable contribution to make for the overall improvement of the college. Their involvement in the operation of the college is itself a valuable part of the education process for them. Our college provides an opportunity for students to engage in a structured partnership with teachers, parents and college management in the functioning of the college. our college gives students an

opportunity to acquire the sort of communication, planning and organizational skills which will be of benefit to them in future. It enables the students to take responsibility for projects, and to demonstrate that they can manage and bring such projects to a successful conclusion.

File Description	Documents
Paste link for additional information	http://drhnsp.org/igacupload/alumani.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Alumni Association works for the overall development of students as well as the institution. It helps our institution not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance also. It has been duly registered as a Association under the Societies Registration Act, 1860 (XXI of 1860) with the Assistant Registrar of Societies, Akola. Its registration number is Maharashtra 243/2021, Akola, 15/11/2021, Our Alumni Association organizes: 1. Guest lectures on various subjects for the students and provides them knowledge from the experts of various fields. 2. Many of our alumni are industrialists; they share their knowledge and expertise with the students. 3. Helps organize industrial visits for the students, thus providing them up to date knowledge of industrial fields and areas . Alumni Association also encourages the students for research activities. Many of our alumni are working in very prestigious positions in the field of business and industry . Alumni Association works to bring together these entrepreneurs in the college and these alumni share their experiences with the students and also encourage the student to do valuable contribution in their respective fields.

File Description	Documents
Paste link for additional information	http://drhnsp.org/igacupload/alumani.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

This college namely Dr H. N. Sinha Arts, Commerce and Science, Patur is run under the management of Shri Shivaji Educatio Society, Amravati. The main focus of the governance is to ensure the transparency, democracy and inclusiveness. The institution has taken due care to give representation to all the sections of the society in the Governing Body and the College Development Council. Teachers, students and nonteaching staff members are also adequately represented on both these bodies as per UGC norms and the Maharashtra Public Universities Act, 2016. The Governing Body is always taking efforts for providing quality education to all the sections of the society to empower them. The President, Principal, Teachers, Non-teaching staff and students get representations in the key decision-making

bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years.

Teachers play a vital and integral part of the IQAC which is another important decision-making body of the institution. Students, non-teaching staff and experts from the society also get representation in the IQAC. The Governing Body makes the key policy decisions and considers important proposals for the development of the institution. The College Development Council makes decisions regarding the important issues by resolving it in time bound period. In the admission process, we follow the reservation policy very strictly as per the University and the State Government rule. The Principal looks after routine administration having full autonomy despite of being responsible to the Governing Body and the College Development Council. He works in close coordination with the IQAC to ensure quality in the overall functioning of the college.

The Principal is the Head, President of the council and a secretary is elected from the faculty members. This is a platform for the faculty members to express their opinions on various issues regarding the functioning of the institution. They also give various important suggestions which are taken up for discussion in the governing body and College Development Council. Apart from the above main committee, there are different academic committees consisting of the teaching, non-teaching staff and students for smooth functioning of the college. With respect to vision and mission, the institute has a perspective plans which include: Improving the infrastructure of the institution to cater the increasing number of students and staffs. Acquiring various opportunities and sources of funding for research and collaboration. Organizing Skill based Program to enhance the student self-employment ratio. Promoting students interaction with the alumni to get first-hand knowledge of different fields as well as career opportunities.

File Description	Documents
Paste link for additional information	https://ssesa.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The functioning of this institution ensure the reflection of decentralization and participative management through many of its academic practices:

Such as, The President, Executive members, the Principal, Heads of Department, Teaching and non -teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Researcher and Academic experts are given scope and some take direct part in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council.

Following mechanism is followed for the decentralized and participative administration.

College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.

The Principal: The Principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the CDC.

The Internal Quality Assurance Cell: IQAC is formed which shows representation of all stakeholders of the institution. The members are elected from all class of te related academics. the life members of the parent institution. The IQAC is headed by the Principal and the Coordinator who is selected from the faculty members to look after its activities. The management, representatives, faculty members, non-teaching staff member, Social activist, Alumni and student are the members of IQAC works for quality parameters in various academic and administrative activities of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The effective deployment of institutional Strategic, perspective plan of Dr H. N. Sinha Arts Commerce & Science College, Patur is as under:

The institute prepare a strategic plan well in advance While preparing this strategic plan, the institute has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the management.

This plan included development of Academic and Sports Infrastructure, New Academic programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, Upgrading Research Facilities. The new Initiatives for Extension and Outreach 2020-21consisted as under:

Due to the impact of pandemic the need and importance of digital platform became the tool of testing efficiencies. In this regard the college has planned to initiate ICT education in addition to regular courses providing learn facilities in the campus by opening ICT centre. The information of the same has been deployed through college, website and you tube channel as a part of new subject of study in the college. The students got an opportunity to complete their higher education at home town instead of going to the district places.

The college is situated in rural and nearby tribal area. Local students are getting an opportunity of higher education at Under Graduate. It is one of the renowned colleges in nearby area. The stakeholder of the college constantly demanded to introduce the optional subjects at Under Graduate and Post Graduate level and competitive exam orientated subjects in the college to cater the need of students. This demand of the stakeholders was put in College Development Committee.

The College Development Committee members discussed this issue in its meeting. After considering academic, infrastructural and financial status of the college, took resolution to start new subjects at post -Graduation level i.e. Sociology and in History, Political science.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure:

Executive committee: The Executive committee of the central management committee that runs the institution and takes policy decisions regarding academic and infrastructural development of the college. The Executive committee decides policy matters and takes key decisions including the recruitment, confirmation of the services, promotion and transfer of the employees. There are various committees working under the surveillance of executive committee i.e. Timely constituted Recruitment Committee for temporary required staff, Purchase Committee, Finance and Accounting Committee, Building Construction Committee, Grievance Committee, Academic Audit Committee etc.

College Development Committee: According to the Maharashtra Public Universities Act 2016, the CDC is formed. It prepared an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It takes decision regarding to introduce new academic courses and the creation of additional teaching and administrative posts, policy to encourage and strengthen research culture, consultancy, collaboration and extension activities in the college, the use of ICT in teaching and learning process. The reports of the IQAC discussed and appropriate suggestions were communicated to the respective authority.

Administrative : The Principal is the executive head of the institution. He is authorized to take

decisions regarding academic, administrative and financial matters in accordance with the policy matters as per the rule and regulation of State Government and UGC. The Office Superintendent is head and custodian of the college office which includes three sections- Establishment, Accounts and UGC. Head clerk, senior clerks, junior clerks, assistants and peons assist him. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts and dealing with UGC schemes are maintained by the college office.

The Internal Quality Assurance Cell: IQAC plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students.

The Librarian: The Librarian is the Head of Library and Information Centre. He is assisted by Library Clerks and Attendants. The Library Advisory Committee discusses the issues regarding the function of the Library and Information Centre.

Academic Committees: The various committees are constituted for smooth administration. The convener of each committee develops plan and work of the respective committee.

Service and Promotion rules: The service rules decided by the UGC and the State Government for the appointments and Promotions of the Teachers, Director of Physical Education, Librarian and non-teaching staff are followed.

Grievance Redressal Mechanism: There are separate Grievance Redressal Committees for students and staff. The College has set up a complaint box for faculties, staff and students. The Grievance Redressal Committee discusses the complaints and takes decision accordingly. The mechanism for dealing with complaints is as follows: The Principal receives complaints orally or in writing. Received Complaints are discussed in the committee meeting and resolved to take action on the concerned issues.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

THE INSTITUTION HAS EFFECTIVE WELFARE MEASURES FOR TEACHING AND NON- TEACHING STAFF

Welfare measures availed by the Institute

To obtain the financial assistance and loan facility from the nationalized banks, the institution helps the teaching and non-teaching staff by providing necessary documents and authentication. many employs have taken personal loan, housing loan, vehicle loan, emergency loan etc. by adjoining nationalized Banks and societies.

- The institution felicitated employees the Government provident fund to be deposited and other related facilities towards their wards and in-laws as per govt. rules.
- Medical facility is provided to teaching and non-teaching staff.
- The college has fund raising drive to help the affected employee by an unforeseen calamity.
- Teaching and non- teaching staff is covered by Group Life Insurance. At the time of special festivals, advance payment is given to non-teaching, temporary staff.
- Fee concession is given to the wards of employees in the college. Faculties are deputed for Faculty Development Program to complete research work. Free check-up camp for Hemoglobin, Blood Pressure and Sugar was organized every year for teaching and non-teaching faculty.
- Events on stress management were arranged by Physical Education department to take care of mental and physical health of the teaching and non-teaching staff.
- The college organized the events for giving happy and stress-less life. All the staff members of the college have been behaving like the members of big joint family and always participate in the moments of happiness and sorrow in an individual's life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has been strictly following UGC's Performance Based Appraisal System (PBAS) for the teaching staff since it was implemented in 2010. The teachers filled their PBAS forms by the end of every academic session and filed them in the college office. These Self-Performance Based Appraisal System performs are scrutinized by screening committee every academic year. After verification by the Principal and Office Superintendent, these forms are used for the placement and promotion of the teachers for Career Advancement Scheme. The placement committee, consisting management representative, Vice-Chancellor nominees, Subject experts and state government representative, revived these forms of all the teachers who are placed for Career Advancement i.e. AGP 6000 to 7000, AGP 7000 to 8000 and so on different Grade as per norms.

All the teachers submitted their Self-Performance Based Appraisal System forms and the following teachers are placed in Career Advancement Scheme in last five years.

Like the teaching staff, the college also followed the procedure of the Self-Performance Based Appraisal System for the non-teaching staff every academic year. All the non-teaching staff submitted their Self- Performance Based Appraisal form. After screening and

verification of these forms, college development committee, consisting President and Managements Representative recommend the non-teaching staff for placement and promotion. All the teaching staff members submitted their Self-Performance Based Appraisal forms and the following non-teaching staff members are placed in higher pay scale.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint directors' office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The General Audit is also conducted Auditor General of the State, Nagpur region. The financial irregularities pointed out by the auditor general are settled as per financial provisions. The details of internal and external financial audits of our institution are conducted in the last five years as

follows:

The college audit of the last academic year was carried out in the month of March 2021 through authorized auditor. In order to maintain the transparency of economical affairs the audit of the Indtitute is conducted twice through appointing the internal auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

1. Educational Fees: Educational fees are charged as per the university and government norms from students for various grant-in-aid and self-finance courses.

2. Salary Grant: The College received salary grant from the State Government. For this, we used to prepare and send an annual budget of the estimated salary grant required to the state government. Salary grant includes the salaries of Full Time approved teachers and non-teaching staff and temporary teachers who are appointed on clock hour basis on granted posts.

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliated to Sant Gadge Baba Amravati University, Amravati. So we received grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and Minor / Major Research Projects.

4. We received funds from Stakeholders, Non-Government Bodies, Individuals and Philanthropists for Academic and Infrastructural Development.

5. We received funds from the special annual membership of Library.

Resource mobilization policy and procedures are as follows:

Annual budget and audited statements are approved by College Development Committee in every academic year. As per the budget, amount is allotted to the academic expenditure and infrastructural development. There is optimum use of the resources for effective teaching and learning purposes. The institution formed Purchase Committee, Building Construction Committee and UGC Committee for the proper utilization of the resources as per the directions of state government and UGC.

The committees as above have been working in close coordination with the College Development Committee and the Internal Quality Assessment Cell which monitor the mobilization of funds and make sure that the funds are spent for the purpose for which they have been allocated.

The college has internal and external audit mechanism. The internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint director's office by the end of the month of June every year in last five years for the external assessment by the competent government authority. The financial irregularities pointed out by the auditor general are settled as per financial provisions. Heads of the Faculties and Heads of the Departments looked after the proper utilization of classrooms and laboratories as per work-load. The courses are run in two shifts i.e. morning and noon. The Library Advisory Committee took care that the resources in Central Library are utilized optimally. Campus Cleanliness and Beautification Committee. College campus, auditorium and sport grounds are provided to all the stakeholders as per their demands.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committees in the college. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching learning, evaluation and research promotion. It coordinates between the management, the principal, the staff and the students. It has been striving hard for upgrading the academic, infrastructural and all support facilities in the institute to cater the needs of students. It has contributed significantly for institutionalizing the quality assurance strategies and processes.

IQAC initiatives:

Academic Audit through IQAC:

IQAC conducted academic audit of each department and various committees every year to increase and maintain the quality of education. At the beginning of academic session, as per the guidelines of IQAC, Academic Audit Committee collected academic plans from all the Departments and Support Service Unit like NSS, Sports and Library which included research publication, extension activities, collaborations, innovative and best practices, assignments, ICT based activities, student's competitions, seminar presentations and workshops. The Academic Audit Committee evaluated plans submitted by the respective departments and committees twice in an academic session and reviewed their academic progress. The Academic Audit Committee prepared academic audit report and submitted to the IQAC for ensuring academic developments. IQAC discussed and gave suggestions for academic improvement. IQAC placed their academic audit report in the College Development Committee for discussion, suggestion and approval.

It has been observed that due to the initiative of IQAC, all the departments and committees have

been constantly improving their curricular, co-curricular and extra co-curricular performances.

Implementation of Green Practices in the Campus:

Due to rapid urbanization environmental issues emerged in the society. To make the college environment eco-friendly many green practices are undertaken through IQAC of the college such as Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, No Vehicle Day, Save Power, Paper Bag Workshop Awareness Programme, use of Renewable Energy and E-Waste Management. IQAC constantly took the feedback of the proper result oriented implementation of these activities through academic years. Because of these practices, eco-

friendly and pollution free college campus and social awareness about renewable energy and e-waste management is developed among the students and the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals the IQAC has taken initiatives as under:

1. The IQAC conducted meetings with the faculties, Head of the departments, Incharge of Internal Examination Committee throughout the academic year.
2. It encouraged the faculty coordination.
3. Committee conducted an academic plan and reviewed it time to time such as completion of curriculum, supervision of regular classes, attendance of the students, unit tests, assignments, seminars, group discussion, quiz, education tours and other activities. Important issues are discussed in the meetings with IQAC.
4. Insisted on new teaching methods and ICT use. For ICT based teaching, IQAC recommended the essential academic and infrastructural facilities to the College Development Committee.
5. This initiative of IQAC has been evolved into successful review methodology for improvement in teaching and learning process. Through this system of review, the IQAC observed the continuous development of teaching-learning process.
6. IQAC interacted with teachers and students regarding the changes in the curriculum, new teaching methods and ICT use. The use of ICT tools has become an integral part in teaching - learning process. In this way IQAC always encouraged teachers to utilize these tools in academic and laboratories.
7. IQAC prepared the plan to be submitted to the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet, Wi-Fi facility. Institute purchased advanced ICT tools to make teaching learning process effectively.
8. Organized one day internal skill development workshop on use of technology by the non-teaching staff. This includes use of Google Apps, Video conference, use of e-mail, handling ICT instrument etc.
8. The focus is shifted to educational use of social media has also been utilized to establish communication with the students and peers. In teaching and learning, the feedback system is implemented to take the review of reliability and applicability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Annual Gender sensitization action Plan 2020-2021 Our institution will organize the programs which are related to right to women, women empowerment and gender equality in the year 2020-2021. Gender sensitization is necessary for the development of the society. Our institution focuses on the holistic development of women. The proposed programs are follows

- I. Webinar on Sports and Woman
- II. Nutrition Week
- III. Human Right Day
- IV. Essay Competition
- V. Elocution Competition.

File Description	Documents
Annual gender sensitization action plan	http://drhnsp.org/igacupload/7.1.1(1).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://drhnsp.org/igacupload/7.1.1(2).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management With 'Go Green Campus Module', waste management is helping our college, to achieve a higher level of environmental performance. The waste is generated by all sorts of routine activities which include paper, plastics, glass, metals, foods, etc. The waste is segregated at each level of source. The cleaning staff of the college collect, clean, segregate and compile the waste in the 'Green and Blue' the dustbins and is taken to dumping yard provided by the College. The College has contacted authorized vendors who collects the waste from the designated place, segregate them, recycles them and disposes them off at the landfills authorized by the government.

Liquid waste management: - Special care is taken for the water conservation and prevention of water waste in the campus. The college has installed the rain water harvesting system. The drinking water is being analyzed by the college at proper interval.

E-waste management:- Computers, TV, Phones, Printers, Fax machine, Scanner, electricity circuits and Photocopy machines are the systems which generate ewaste like Integrated circuits (I.C.), memory chips, motherboard, mouse, key board, RAM, cable, chords, compact discs, UPS, chargers, adopters, cartridges etc. are recycled properly. The e-waste generated from hardware which cannot be reused or recycled is disposed of through authorized vendors by means of authentic MOU`s.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

ACTIVITIES ON CULTURAL, REGIONAL, LINGUISTIC,

SOCIO-ECONOMIC AND OTHER DIVERSITIES

Activities

Date

No.of Beneficiaries

Online National Level Quiz Competition Organize On Life and Work Of Dr Panjabrao Deshmukh

29/12/2021

369

Online Quiz Competition on Corona Awareness programme

29/04/2020

259

Reading Habit Quiz During Lock-Down Online Quiz Competition on the eve of 'World Book Day'.

23/04/2020

378

One Day Online National Seminar on 'Indian Constitution And Routing Of democracy'

29/11/2021

463

Guest Lecture On Indian Constitution

31/11/2020

065

Guest Lecture On Importance of communication skill in English & career Guidance

06/01/2022

071

Three Days Covid-19 vaccination Camp

25/11/2020To

27/11/2020

157

Seed-Ball Plantation

01/10/2021

028

Cleanliness Drive

08/01/2022

036

Tree Plantation

12/08/2021

025

Sadbhavana Divas

20/08/2021

061

Guest Lecture On Naturopathy & Meditation

03/03/2022

024

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Aim and objectives of the program and no. of beneficiaries

Sr.No.

Name of the Program

Aims and objectives of the program

no. of beneficiaries

1.

Independence day

To inculcate the values of

Independence

76

2

Birth Anniversary of Mahatma Gandhi

To inculcate the values of Truth and Gandhi non-violence

65

3

Constitution Day

To know the constitutional morality duties

59

4

Republic Day

To inculcate the values of democracy and republic

78

5

Birth Anniversary of Dr.B.R.Ambedkar

To inculcate the values and thought of Dr. B.R.Ambedkar

68

6

Women's Day program

To inculcate the right and duties of women toward nation and society

57

7

Yoga Day

To create interest in Yoga Meditation among students and staff.

27

8

National Science Day

To discuss all the issues and implement new technologies for the development in the field of science

64

Naturopathy & Meditation Programme

To Impairment national health policies and to fulfill the social and professional responsibilities

18

10

World Wild Life Day

To highlight how preserving the biodiversity of the planet can benefit human beings.

26

11

One Day National Seminar On Indian Constitution Routing Of Democracy

To Discuss About Indian Constitution

250

12

Rakshabandhan & Value Education Programme

To Develop Promises Protection & Unconditional Love

68

13

Inauguration Of Competitive Study Centre

To Provide various study material for students

54

14

Counseling About Hygiene Programme

The goal of hygiene promotion is to help people to understand and develop good hygiene practices, so as to prevent disease and promote positive attitude

42

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://drhnsp.org/igacupload/7.1.9(1)(2).pdf
Any other relevant information	http://drhnsp.org/igacupload/7.1.9(1)(2).pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals.

Sr.No.

Day/Programme/Event

Date

1

Yoga Day

21/06/2020

2

Independence day

15/08/2020

3

Mahatma Gandhi Jayanti

02/10/2020

4

Constitution Day

26/10/2020

5

Republic Day

26/01/2021

6

Birth Anniversary of Dr.B.R.Ambedkar

14/04/2021

7

Shivrajya Din

20/08/2021

8

Rangnathan Jayanti

12/08/2021

9

National Science Day

27/02/2021

10

Women's Day program

08/03/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File

7.2 - Best Practices**7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

1) Title of the Practice: Tree Plantation Drive

Objectives: To sensitize, encourage and engage students, staff, all stakeholders of the college.

The Context: Tree plays an important role in maintain equilibrium of the environment. Many ecological processes are governed by tree, wild life and provides habitat. Besides, trees have social, spiritual, commercial and medicinal significance.

The Practice: Initially an interactive meeting of the College Staff Council with College Development Council was held to decide strategies of tree plantation.

Evidences of Success: The college campus is enriched with a variety of plant species.. There is a beautiful rosy garden develops Botanical Garden for study purpose.

2) Title of Practices: Yoga Meditation

The institution has organized Guidance of Yoga Meditation session to college students and teaching non teaching staff in the session 2020-21

1. Goal:-

To create interest and inculcate importance of Yoga and Meditation among students and staff.

2. Context:-

- Taking into Consideration lifelong benefits of yoga for Mental & Physical.

3. Practices :

- Yoga day is celebrated in the college campus every year on 21st June.

4. Evidences of success:

- Since this activity is best for health benefit, mental peace of the students, teaching nonteaching staff.

File Description	Documents
Best practices in the Institutional website	http://drhns.org/igacupload/best%20practice20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness**7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words**

Career Oriented Activities

By considering the appealing need of higher education in Patur

taluka area, the social visionary of the region & Founder Of Our Society Dr Panjabrao Deshmukh took the initiative to establish Shri Shivaji Education Society, Amravati As per the clearly stated vision, 'to inculcate

values and skills in the students of our rural area so as to empower

them to face challenges of the new millennium and develop vibrant

academic environment for the best quality education', the

institution has been trying to provide competent human resources and

working as catalytic power in socioeconomic fields.

'The Vision for Career' programme for the students of the area has

been organized every year which is very helpful to the students of

rural area to stand on their own feet in their future life. In this programme expert's talk on various career oriented activities like competitive examination guidance, motivational speech, selfemployment meet, farmers meet, small scale industry and women's selfhelp group meet, bachat gat and campus interview etc.

all the competitive exams are accommodated by the Mental Ability Test. aiming to tutor the student's aptitude and reasoning skills for facing competitive examination.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Partially Installing Solar Panel System for the college.
- Renovation of UG PG Laboratory of the department of Chemistry.
- To organize Seminar, Workshop, conferences in collaboration with SGBAU Amravati University, and other academic institutes of national and state levels.
- Extension of reading room in the library.
- To organize visits/guest lectures of eminent / expert(s) in the various departments.
- To start PG in Mathematics.
- To recognize more number of departments as research centers of the university.
- To conduct a workshop on various research schemes and send research proposals.
- To undertake a schemed tree plantation on our campus.
- To upgrade Library software.
- To increase financial support from alumni.
- To increase the number of beneficiaries of the poor students by creating Aid Fund and other Endowment Schemes