



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

**DR.H.N.SINHA ARTS AND COMMERCE COLLEGE  
PATUR, DIST.AKOLA**

**AT PATUR NEAR NEW BUS STAND, TA PATUR DIST. AKOLA (MS) PIN 444501  
444501**

**[www.drhns.org](http://www.drhns.org)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2023**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Our parent Educational Institution, Shri Shivaji Education Society, Amravati is a premier educational institution of Central India with branches in all the districts of Vidarbha region in Maharashtra. It is established by late Dr. Panjabrao alias Bhausaheb Deshmukh, first Agriculture Minister of India and a member of Constitution Draft Committee. Primary and Secondary schools, Multi Faculty Junior and Senior colleges, Engineering, Medical and Agriculture Colleges with hostels and other teaching and technical institutions are run by the society.

Shri Dr H. N. Sinha Arts & Commerce College, Patur, is established in 1966, which is situated in Western Vidarbha region of Maharashtra and affiliated to Sant Gadge Baba Amravati University, Amravati. The college is recognized by UGC under Section 2(f) & 12 (B) of the UGC Act 1956. Initially, the college began with the two streams namely Arts and Commerce with the establishment itself and the faculty of Science was started recently in the year 2009 on self-finance basis.

Since then our college has been imparting education in the faculties of Arts, Commerce and, Science at Graduation level while Post-Graduation program is run in Marathi and Chemistry and research Degree program in 5 (Five) subjects such as Ph. D. in English, Marathi, History as well as Ph. D. in Commerce and management , Business Economics. It has competent and experienced staff in teaching departments, well equipped and recognized research laboratories, a computer department, rich central library supported by spacious reading rooms, beautiful campus, botanical garden and playgrounds. It is always attempted to provide quality education to the students who are coming from all walks of life.

College introduced some unique subjects such as Microbiology, Information Techology, Computer Science, Electronics and EVS. We have 13 teaching faculties. Out of them 8 faculties have been awarded with the Ph. D. Likewise there are 08 employees as non-teaching staff in Administrative Department. NAAC has reaccredited our college with B grade in its 2nd cycle with CGPA 2.09.

### **Vision**

To use education as a tool of social transformation and to spread it amongst that section of the populace deprived of it during the preceding centuries and to equip them to participate in the nation building. To promote their individual, social growth by making effective use of technology through research, scholarship and leadership to serve society. To provide innovative educational environment, opportunities and experiences that enable individuals, communities to grow, thrive, and prosper.

### **Mission**

Society has been making efforts to make quality education affordable and accessible to everyone through variety of educational programmes at low cost to students.

- To guarantee an equal education opportunity without regard to gender, marital status, colour, race,

religion, caste, or disability. To keep the lines of communication open, through participative teaching-learning, course evaluations, student forums, and student/faculty conferences, to make these schedules more user friendly. To promote education and dissemination of knowledge in various fields to meet the needs of people.

- To encourage the development of personal growth, intellect, creativity, integrity, leadership, self-reliance and skill enhancement of the students through active participation in learning.
- To expand educational facilities, for transfer of knowledge like libraries by creating awareness of the importance of reading as a powerful tool of information.
- To introduce non-formal education and skill training to both rural and urban students.
- To strengthen their economic and social life and in general their full integration in the country's development.
- To work with the target community to improve the status of women, minority groups, poor and marginalized section in society by introducing humanitarian and community based empowerment initiatives in the areas of education, health, women development, human rights, capacity building and environment protection.
- To introduce technical courses, certificate programme, trainings to provide job.
- To design basic educational skills to prepare students to engage in college level study. Starting courses and programs to provide and encourage opportunities for lifelong learning.
- To develop programs and services designed to help students identify educational and career goals. To make them able to set realistic career paths, and develop skills necessary to achieve intellectual and personal growth.
- To start community education activities and programs that complement, enhance, and contribute to the growth and enrichment of students.
- To make sure that college experience is exciting, stimulating, and successful.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

Mission to impart quality education to all.

A rich history of 57 years as of 2023.

A committed and visionary management.

03 UG, 2 PG, 5 Ph. D. Mentor College for NAAC Accreditation for Patur, Tahsil by Joint Director Higher Education, Amravati Division.

Emphasis on holistic development, social commitment and environmental consciousness.

Pioneer in offering professional courses like Microbiology, Information Technology, Computer Science, Electronics, and EVS.

Representation of 03 faculty members on the authorities of Sant Gadge Baba Amravati University, Amravati.

Licensed software and computer interfaced experiments for teaching and learning. Developed Flowery Green Campus with diverse Flora and Fauna.

Qualified, competent and committed faculty with a potent combination of Experience & Enthusiasm. Emphasis on career-based education, disciplined class room teaching, regular attendance of the students, well-conducted examinations and timely publication of results.

Numerous extension and outreach activities, research publications

Developed ICT based facilities i.e. Computers, LMS, LCD projectors, Smart boards, LED TVs, Laptops, Lecture capturing systems.

A spacious library automated with SOUL 3.0 software and equipped with online resources (NLIST) Barrier free campus for differently-abled persons.

Adequate sports facilities for indoor and outdoor games & well equipped gymnasium.

Registered Proactive Alumni Association.

Regular conduct of Green, Environment, Academic and Administrative Audit.

A robust Mentor-Mentee system. Secure & safe environment for girl students.

Shivchetana: the college magazine, a platform to exhibit the latent potential of the students.

Eco-friendly campus with rain water-harvesting, energy conservation, waste management mechanism, Solar Energy unit.

Extension activities through NSS, Good performance in Sports and Cultural activities.

Student support services including one girls and one Boys Common room, Canteen.

Darpan Activity Centre to display students' creativity.

Internet facility with more than 50mbps speed.

Solar Energy Power Plant ranging with the capacity 05 Magawatt.

CCTV Surveillence, Wi Fi Campus open for students' access

### **Institutional Weakness**

Economically weaker background of students limits us to offer Add on and Career Oriented Programmes.

Limited research grants from Government / Non-Government funding agencies.

Being an affiliated college, limited scope for adopting any interdisciplinary innovative curriculum. Vacant

teaching and non-teaching posts due to State Governments recruitment policy that creates additional burden on existing staff.

Locational disadvantage for strengthening academia-industry linkages.

State Government stopped Non Salary grant

### **Institutional Opportunity**

Expansion of Collaborations and Consultancy.

Collaborative research with research institutions.

Introduction of more doctoral programs.

To apply for various schemes of National funding agencies to develop infrastructure and instrumentation.

Create ecosystem for promoting start-ups.

E-content development by faculty for national level.

Potential to introduce interdisciplinary courses and programs under NEP2020

### **Institutional Challenge**

Institutional Challenge Keeping pace with the rapid changes in higher education.

Sustaining quality along with access. Providing resources for marginalized students.

Generation of resources for up gradation of infrastructure.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Dr H. N. Sinha Arts & Commerce College Patur is affiliated to Sant Gadge Baba Amravati University, Amravati (MS) The College has specified its vision and mission statements that integrate the new education policy.

The institution offers 3 U.G. programmes i.e. B.A., B.Com. B.Sc., 2 PG programs, M. A. M.Sc. and 05 Ph.D. programmes in Humanities and Commerce and Management. Besides, 19 certificate courses are introduced across all UG programs. College prepares its annual academic calendar, after publication of parent university academic calendar and keep adherence with it. For effective curriculum delivery and transaction, the college

has evolved a strong mechanism in the wake of ICT revolution. The college central library is updated and partially automated that helps to avail online resources. The college abide by providing an intensive experiential and participative learning through projects, assignments, industrial visits, field work study, educational tours, and continuous evaluation through unit tests seminars, group discussions, and practical. Examinations. The college has introduced 02 (Two) new courses in P.G. (M. A. in Marathi & M Sc. In Chemistry).

To evidence contribution in curriculum design and development, we have 03 (Three) senior faculty members who worked on various University academic bodies. Dr M J. Ingole worked as Chairman of Board of Studies in Marathi Subject and Chairman of Commerce Language, as well as Dr K. S. khandare and Dr V. N. Jayle also worked as a member in Board of Studies of affiliating university. Likewise many faculty members have worked as a Question Papers Setter, Moderator and Evaluator.

In the curriculum academic flexibility is provided through elective/ CBCS patterns at undergraduate and post-graduation programs. To ensure effective delivery of curriculum the Institute conducted internal/external academic audit and submitted its report to the College Development Committee for appropriate considerations. The curriculum designed and developed by the University takes care of overall development of the students. All cross cutting issues such as human values, professional ethics, gender sensitization and environment sustainability have been integrated in the curriculum. Stakeholder's feedback system is effectively implemented. Feedbacks are helpful for revision, redesign and to enhance learning effectiveness.

### **Teaching-learning and Evaluation**

The admission process:

The college constitutes admission committee to carry out the admission process at the first year of each degree program . At present though this process is offline, but it is quite transparent. Eligibility criteria laid down by Sant Gadge Baba Amravati University, Amravati is strictly followed. The reservation policy of the government of Maharashtra is observed. Average percentage of enrolled students is more than 90% as figured out during the assessment period. Average percentage of seats filled against seats reserved for various categories of students is 88.37% in the assessment period. At the beginning of academic session, the teaching departments assess learning levels of admitted students and identify advanced learners and slow learners. Then the teachers adopt appropriate teaching methods for them. Teachers use experiential learning, participative learning and problem solving methods to enhance the learning experiences of students. For better comprehension of the subject, more emphasis is given on laboratory teaching in science stream and experiential learning in humanities. Field work study and industrial visits, practical work is focused in teaching. Apart from this, workshops and seminars are organized for the students. The college academic and infrastructural facilities consists of rich library, well equipped laboratories, internet, computers and other ICT tools which facilitate the learning to make it more students centric. Teachers used ICT tools and software programs like Google Classrooms as digital platforms for teaching, learning and evaluation process. The college has 13 full time permanent faculty members of which 08 faculties are awarded with the Ph.D. in their respective subjects. Besides there are 11 other full time faculties who are appointed on ad-hoc basis during the last five academic years. The mentor mentee ratio is 1:63 in the academic session 2020-21. The teachers attended national and international conferences, seminars, workshops, orientation, refresher and short term training courses.

Being an affiliated college, evaluation of academic performance of the students is done by the college within the framework of the parent university. Programme and course outcomes of all programmes are communicated

to students through website and discussed in the beginning of academic session.

### **Research, Innovations and Extension**

The college research activities.

The college has research centres in five subjects in which total 24 students are pursuing their Ph. D. Degree. The college faculty are engaged in research activities. They publish their research work in reputed journals and periodicals time to time. During the last five years total 98 full research papers are published by the faculty. The faculty members authored 32 book chapters in edited volumes and 2 books are published. Promotional and developmental activities of research are maintained and monitored by the Principal, IQAC and RAC (Research Advisory Committee) of the college. The RAC and IQAC appeal the faculty members to apply for research grants to various funding agencies. In the last five years 01 national conference and 02 national workshops and around 30 college level workshops are organized.

The college has 05 recognized research centres, where 15 Ph. D. students are awarded Ph. D. degree. At present we have 6 Ph. D. supervisors recognized by Parent University. Some of the departments have established linkages and MoUs with various national, regional agencies and firms for collaborative research. Various scientific and academic events are conducted for research promotion. The college has a good number of extension activities conducted by various departments and support services such as NSS, Sports, and Library. It includes community development, communal harmony, environment, water conservation, health-hygiene and awareness programs. During last five years, the college has received 2 taluka level and 01 University level awards for the cleanliness awareness campaign and fieldwork in Swachh Bharat Abhiyan Mission. The students, who have been working in various sectors of community development are felicitated and awarded by various government and non-government organizations.

### **Infrastructure and Learning Resources**

Infrastructural and Learning resources of the institution are consistently developed and maintained. The college infrastructure consists of physical facilities and academic facilities. In physical we have spacious college building having total 18 teaching and learning class rooms and 8 fully equipped laboratories. The college campus comprises of playground- having 200 mts running track, Kabbadi ground, Vollely Ball, Kho kho, Long Jump, High Jump, Discus, Shotput, Javelin, hammer throw ground. Academic facility consists of students support facilities, Canteen, library, reading room, Girls common room, boys common room, administrative building, Vehicle parking area and various subject departments. Master plan of institution exhibits optimum utilization of infrastructure.

Total land area of the college is 4 acres and total built up area is 3785 sq.mt, with G+1 floor and adequate parking facility. Construction of College Main Gate, Wall compound installation of Pavers and renovation of Chemistry Laboratory, Commerce Seminar Hall, Boys/Girls Common Room, New Canteen is done. For the security of students, the college campus is fully under CCTV surveillance. The fire safety system is also installed. To overcome the problem of power cut, the Generator and UPS are setup at various places. The use of Solar panels, LED lights helped to minimize the electricity consumption. There is 01 Auditorium hall, 03 ICT cum Seminar halls, a language laboratory and IQAC meeting hall. The college has learning resources- 62 Computers, 03 Laptops with internet facility, LCDs, Scanner and Printers, Smart Boards in class rooms. College has indoor and outdoor play grounds, Yoga centre, meditation hall, recreation hall for all round

development of students. We have a good collection of Books, Journals, Reference books.

The institution has made provision of NLIST- facility with E-Books and E-Journals. The library has SOUL 3.0 software. The students have an access through OPAC. College website [www.drhnsp.org](http://www.drhnsp.org) is updated which provides current information to parents, students and also alumni. College campus is Wi-Fi enabled. The medical facilities are provided as per required. In addition to above, ornamental and medicinal plant garden, vermicomposting unit and TALKING TREE app is installed to get technical information of plants in college campus.

### **Student Support and Progression**

The college publishes prospectus and Shivchetana, a college magazine. 71.00% students avail scholarships and other financial assistance from the state and central governments. Besides, the college supports the economically weaker students. The college conducts career counselling and guidance for competitive examination that helps to qualify NET or SET, as an instance our one PG student has cleared NET. The College provided all sports and games facilities to the students and conducted University Level Sports and Games competitions. 10 students bagged Awards/ Medals for their outstanding performance in sport activities in last five years. The college organized sports events at intra college level also. Students participated in events arranged by University such as Youth festival, Avhan, Ashvamegh and Avishkar. College provided financial support to students for participation in sports and cultural events. The students are made aware of discipline, rules and regulations to be observed. Anti Sexual Harassment Cell monitors sexual harassment at work place. Grievance Redressal Cell and Anti-Ragging Committee are constituted as per State Government and University directives. The college Placement Committee invited companies and arranged three campus placement for students. The institution is proud to have a registered Alumni Association comprising number of well settled college Alumni through different professions. The student success rate of the institution has been positively increasing. Students' progression rate in higher education is also very good. The college has NSS Unit which undertake regular activities. Each year, they conduct special camps in Nearby villages. They are given extension and community work like Tree Plantation, Cleanliness Drive, Water Conservation, Blood Donation, Congress Grass Eradication etc. Students participated in the University Research festival- 'Avishkar'. In their routine class room activities, they participate in seminars, conferences. Student's representatives participated in various academic and administrative committees. The college has organized guest lectures by inviting eminent scholars to create a scientific temperament among the students and the society.

### **Governance, Leadership and Management**

The Mission and Vision statements clearly reflect the distinctive characteristics of the institute. The executive members of the governing body, the principal and the faculty members have an active participation in College Development Committee (CDC), IQAC, College Council, Purchase Committee, Library Committee and UGC Interface Committee. Academic and Administrative performance of the college is reviewed and assessed through College Development Committee, IQAC and Shri Shivaji Education Society's Academic Audit Committee to strengthen the process of marching towards excellence. E-governance is implemented in all administrative and academic matters. The Institutional authority provided complete autonomy under the supervision of the Principal, faculty heads and heads of the department for planning and implementing the teaching-learning plans, research, extension work, academic and extracurricular activities. The college has a culture of participative management through decentralization of work. The college prepares a perspective plan for teaching-learning, research, extension, extracurricular and co-curricular activities. Internal organizational



structure and decision making process is undertaken by CDC, IQAC, College Council and Heads of the Departments. The plan of quality improvement strategies is designed. The college has established student's feedback systems. After analysing the feedbacks, the suggestions are forwarded to the higher authority. The institutional authority encourages faculty members to participate in Faculty Development Programs (Online/Offline). The college has various welfare schemes for teaching and non-teaching staff. Self-performance appraisal forms are considered for faculty's assessment and career advancement. The financial budget is prepared and approved in CDC. Financial audit is conducted by internal and external agencies. Audited statements are prepared by Chartered Accountant. The IQAC is functional, having the members from management, teachers, students, non-teaching staff, external experts and alumni. The academic audit is conducted on regular basis. The data collection and compilation of all academic activities is a regular practice. IQAC, in collaboration with the management and various college departments, organizes various events for the benefits of students.

### **Institutional Values and Best Practices**

Various initiatives are taken by the institution for the promotion of gender equity such as sensitization campaigns, training, workshops, programs etc. A safe and secured environment is provided to all by providing CCTV surveillance, secured compound wall, common rooms and grievance committees for various issues. Water conservation facilities are also available in the institution. Use of renewable energy, water harvesting, check dam construction in the villages adopted by NSS unit, efforts for carbon neutrality, plantation and waste management are undertaken. Use of CFLs, LED lamps and other eco-friendly products with star rating minimized the power consumption. Quality audits on environment and energy are done from time to time. The college campus is green with lawns and Botanical garden. Efforts are taken to keep the campus green and clean by carrying out environmental promotion activities. The institution has a barrier free environment by providing ramps, washrooms, human assistance. The institution promoted an attitude of tolerance and inclusiveness towards linguistic, cultural, communal and socioeconomic diversities. Every student is equally treated and the environment of tolerance and belief is maintained. There is NSS unit to conduct awareness rally, cultural programmes, and celebration of birth anniversaries of visionary leaders. Value based programmes are conducted to sensitize students and employees to the constitutional obligations. A Code of Conduct is prescribed for all. Various National and International days and events are celebrated in the institute with great enthusiasm in various ways.

Two Best Practices identified by the institute are

Practice -1 Clean, Green and Ecofriendly Campus

Practice -2 Women Empowerment Program

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	DR.H.N.SINHA ARTS AND COMMERCE COLLEGE PATUR, DIST.AKOLA
Address	At Patur Near New Bus Stand, Ta Patur Dist. Akola (MS) Pin 444501
City	PATUR
State	Maharashtra
Pin	444501
Website	<a href="http://www.drhnsp.org">www.drhnsp.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kiran S Khandare	07254-243250		02754-243250	
IQAC / CIQA coordinator	Sanjay Khandel	0724-2439336	9420106587	0724-2439336	sanjaykhandel40@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	11-02-1985	<a href="#">View Document</a>
12B of UGC	11-02-1985	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At Patur Near New Bus Stand, Ta Patur Dist. Akola (MS) Pin 444501	Semi-urban	4	3785

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,B A	36	HSC	Marathi	420	343
UG	BCom,B Com	36	HSC	Marathi	120	85
UG	BSc,B Sc	36	HSC	English	132	132
PG	MA,M A	24	UG	Marathi	88	81
PG	MSc,M Sc	24	UG	English	28	28
Doctoral (Ph.D)	PhD or DPhil,Ph D	36	PG	English + Marathi	23	8

**Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				2				16			
Recruited	0	1	0	1	1	1	0	2	8	1	0	9
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				13			
Recruited	0	0	0	0	0	0	0	0	3	10	0	13
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				15
Recruited	7	0	0	7
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	7	0	0	7
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	2	1	0	4	0	0	8
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	3	1	0	4
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	8	0	11
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	701	0	0	0	701
	Female	672	0	0	0	672
	Others	0	0	0	0	0
PG	Male	79	0	0	0	79
	Female	137	0	0	0	137
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	6	0	0	0	6
	Female	2	0	0	0	2
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	261	256	283	230
	Female	234	236	208	199
	Others	0	0	0	0
ST	Male	33	31	37	36
	Female	22	19	21	25
	Others	0	0	0	0
OBC	Male	435	441	441	370
	Female	473	499	440	461
	Others	0	0	0	0
General	Male	31	28	48	31
	Female	33	36	45	37
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>1522</b>	<b>1546</b>	<b>1523</b>	<b>1389</b>

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Dr H. N. Sinha Arts & Commerce College, Patur is a multi-disciplinary institute having courses in Humanities, Commerce & Management, Science & technology. As a part of multidisciplinary approach towards studies the college has offered courses from all the three disciplines such as Arts, Commerce and Science. In Arts faculty we have Marathi Literature, English, Political Science, History, Economics, Sociology, Home Economics and Music and in the faculty of Commerce & Management, some of the major courses like Principles of Business Management, E-commerce, Indian Insurance System, Indian Banking System, Company Law, Economics of Development, Computer Fundamentals etc. are
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	<p>offered. In the faculty of Science &amp; technology, there are courses like physics, Chemistry, Botany, Zoology, Microbiology, EVS, mathematics, Electronics, IT &amp; Computer Science. We have PG degree programmes in Marathi &amp; Chemistry. In addition to this, the institute has offered Ph.D. programmes in five subjects. The institute has necessitated adequate research facilities. The faculty and students doing research are encouraged to undertake interdisciplinary/ multidisciplinary research projects. Along with the existing programs, courses there is well developed infrastructure that can be supportive to introduce Multidisciplinary as well as Interdisciplinary Courses. The Parent Institution is running number of Multi-disciplinary Colleges i.e. Medical, Engineering, Agricultural, Biotechnology, Law, Education and Physical education Colleges. The academic collaboration with the established multidisciplinary sister branches is also possible. Such blend of core subjects and interdisciplinary approach will help students to shape their career options. Total enrolment of the student is more than 1500 in our college. So it is possible for us to transform the institute in Teaching Universities as proposed in NEP 2020.</p>
2. Academic bank of credits (ABC):	<p>Our college is affiliated to Sant Gadge Baba Amravati University, Amravati and bound to follow the courses, syllabus and other rules &amp; regulations of the affiliating University. In the light of recent move under NEP 2020, the students are encouraged to enrol their names to attend online courses provided by open learning resource centers. As per university directives all students have opened their online ABC where their credits earned may get accumulated as online repository. Owing to the implementation of National Education Policy, the affiliating University has already taken initiatives to introduce Credit Based System at Under graduate and Post-Graduate level. The Academic Bank of Credits (ABC) would provide digital platform for the students for credit recognition, credit accumulation, credit transfers, and credit redemption. The initiative undertaken by the affiliating University is at preparatory phase. Therefore, it sequential for the institute to register for the ABC of each student.</p>
3. Skill development:	<p>The affiliating university initiated the implementation of learning outcome based curriculum framework for</p>

	<p>the UG programme which is consistent with the objectives of NEP for fostering quality education. It includes the translation of academic research into innovations for practical use to socio-economical development. Involvement of public and private sector investment in higher education will develop alternative learning modes such as open and distance learning modes. Introduction of the MOOCs will help students to develop their skills. Career oriented programs/Skill courses from commerce related to Marketing, tally, Insurance, Digital Marketing, as well as natural sciences like Chemistry, Physics and Botany &amp; Zoology etc. are introduced at the UG level which have flexible entry and exit mechanism. The Institute is focusing on the courses that encompass Basic Skill building, Sector-Specific training, Pre-Employment training and allied activities. The institute having number of programs and courses, the students have a large amount of flexibility in choosing individual curriculum, certain subjects.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Teachers are encouraged to prepare subject material regarding vocational courses and value-added online courses into the regional language. Teachers are suggested to write scientific articles in the local newspapers and deliver popular science lectures in the regional languages. The courses will be designed for the promotion and improvement of local skills in the local language. The regional and local arts and crafts are promoted through entrepreneurship cell of the college. Some parts of syllabi of the subjects like English Language and Marathi Literatures are based on traditional and ancient aspect to promote regional knowledge and culture.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>New Education Policy (NEP-2020) has focused on experiential, application-based learning and research based internship in the stream of Science, Technology, Engineering, Art &amp; Design, and Mathematics (STEAM). As a part of holistic and all encompassing education, students will be given internship opportunities in local industries and businesses. Local communities as well as research internships will improve students' employability. Ph.D. students and faculty members are encouraged to undertake high quality outcome-based research so as to produce Intellectual Property (Patents and Copyrights). Students are encouraged to participate in various Tech-Fests, Science Fairs, Innovation,</p>

	<p>Competition, etc. for exploring the practical side of their learning and promoting innovation among students. The institute has been taking efforts for program outcome, program specific outcome and course outcome.</p>
<p>6. Distance education/online education:</p>	<p>It is true that NEP 2020 emphasized distance education and online education which expand the access to education and training for employed students. Its flexible schedule reduces the effects of the time constraints imposed by personal responsibilities and commitment. The Institute has already started working on these aspects. The ICT based facilities are created for imparting online education. This compel the institution to encourage teachers to create online add-on and skill based courses. Henceforth, the college has suggested to develop e-content and online teaching material. To cope up with the advanced teaching skills and to understand current online teaching trends, teachers are motivated to participate in advanced pedagogy training programs. The students are encouraged for enrolling on the SWAYAM-NPTEL courses from where they can earn credits from renowned HEIs. In future students and teachers will be instructed to register and complete SWAYAM and NPTEL courses. Institute has planned to start online certificate course and other skill development courses through online mode.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1525	1522	1546	1523	1389

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 10

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	9	13	13

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
33.90	23.91	32.90	24.60	28.42

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The curriculum designed by affiliating University, Sant Gadge Baba Amravati University, Amravati is adopted by the college to implement following the directives given time to time. However, the college has autonomy time and sequence to implement the curricular as per respective planning of each of the college. The Institution ensures effective curriculum delivery through a well-planned and documented process to achieve academic excellence & professional competency by adopting academic flexibility measures.

At the outset of each session, Time-table is framed following the workload of each subject as per prescribed university guidelines. Heads of department conduct meeting with faculty members to finalize departmental time table, curricular and extracurricular activities and distribution of workload. An induction programme is conducted for the new batches. Each faculty member strictly follows the time-table and prepares micro teaching plan. Every subject teacher uses teaching-aids along with the use of digital board in ICT class-rooms. Power-point presentations, soft and hard copies, whats app links for study materials, CD's, website addresses are provided to the students. The students maintain the record book of practical which are verified by concerned teacher. In the pandemic period, college switched over the curricular and co-curricular activities to online mode. Governing body, the management of the college provided LMS for curriculum delivery. Faculty members also use Google class room, Google meet, YouTube, and Zoom platform for lectures and internal assessment. The faculties gave demonstrations of the experiments virtually. Teachers are appointed in-charge of various aspects for effective curriculum planning and execution. The mentor teacher takes care of students regarding academic performance, scholarships, examinations and other problems. Continuous monitoring of the students is a part of internal assessment. Faculty members are available after class hours in the department to clear the students' doubts. Simplification of curriculum delivery through teaching outside the classroom. Industrial visits to understand production, technical and manufacturing processes. Program outcome and course outcome are well defined and disseminated to all the stakeholders through websites. Progress of the syllabus and curriculum delivery is reviewed from time to time. Guest lectures of eminent academicians and industrialists are organized on current trends related to curriculum. The collected and analyzed feedback on curricula is communicated to University for upgrading purpose. Three faculty members are involved in revision of curriculum as a member of university academic bodies e.g. BOS, Academic Council, RRC and Akola District Examination Vigilance Committee. Institute encouraged teachers to attend orientation and refresher programmes in respective subjects to acquaint themselves with the depth of theory, practical and the reference material. It is further supplemented by various workshops, teachers' training programs, short term courses conducted by Academic Staff Colleges and other institutes. The institute encouraged teachers to attend meetings of various academic bodies like Academic Council, faculty of streams and Board of Studies etc. ICT facilities and resource

material support from Library (like e- journals, N-List subscription provided by INFLIBNET) helped in effective implementation of the curriculum. External and internal audit of the department is conducted regularly to ensure the effective delivery of curriculum.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 14

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1

[View Document](#)

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 18.25

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
270	180	240	340	340

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

***Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum***

**Response:**

Cross cutting issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics are reflected into curriculum which can be evidenced through the existing syllabuses of core subjects of Science, Commerce & Humanities. As an instance some Chapters related to Professional Ethics are prescribed in the subjects Commerce and Management. Gender Equity issue is covered in the subject of Humanities. Human Values are taught in the subject of Humanities and Social sciences. Environmental Sustainability is covered in the subject Environment Science and the subject of Life Sciences. The students are taught these issues with equal vigour along with other contents. Apart from the regular teaching on these issues, the college has other mechanisms to address them which support the teaching of content of the syllabi. After admissions, gender audit is carried out every year. On an average, the college has almost equal male-female student ratio. “Vishakha” a committee is dedicated for welfare of women, which works effectively to look into the issues of harassment of girls and female staff, if any. The health awareness programmes are carried out every year in college. Zoology and Microbiology departments conducted hemoglobin tests and blood group check-up of girl students. Suitable diet plans are suggested to them. To boost the confidence of girl students, women working in various fields from Patur are felicitated on Women’s Day. Such programs have greatly helped to sensitize the gender issues taught in the syllabus. Workshop on 'Awareness of Women’s health Issues’ was also organized. In fourth semester of all three streams of UG, Environmental Studies is a compulsory subject. In this study students get detailed information on the Environmental Issues. To give a participatory learning experience, the institute conducted various programmes to let student to be aware of the sustainability of the environment. Every year, “Forest Conservation Day” is celebrated on 23rd July to make students aware about conservation and protection of forest and its ecological importance. Ozone Day is celebrated on 16th September every year. “Wildlife Conservation Week” is observed from 1st October to 7th October every year. At the same time, the college follows it practically and has a “Green Campus”. We also have a solar unit installed in college that saves energy as well as money and



man power.

As a part of inculcating human values among the students, the students are given information through various platforms and programmes. N.S.S. unit helps the students to understand the importance of the need of community. This unit helps students to develop character, discipline, leadership and secular outlook. “National Yoga Day” is celebrated every year on 21st June. On 26th September 2018 an “Awareness on Prevention of diseases” programme was conducted. Almost all departments work on sensitization of various social issues. The Career Counseling Cell is of immense help in providing students the professional skills and a platform to explore their creativity. All these platforms are add-on facilities to understand and acquire knowledge about the issues addressed in the curriculum.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 1.9

#### 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 29

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 96.46

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
669	713	805	772	797

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
760	760	805	772	797

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 92.56

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
356	365	385	369	403

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
391	388	422	405	423

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 152.5

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

As a part of pedagogy the institute has always been keen to implement student centric methods such as experiential learning, participative learning and problem solving methodologies for enhancing the learning experience. No doubt the traditional methods of teaching emphasized the elucidation and interpretation, it has always put the students at centre while delivering special lectures and arranging seminars, group discussion, field studies, case-studies, project-based-methods and experimental methods.

**Experiential learning:** - Practical classes are conducted in the laboratories of departments of Science, Chemistry, Botany, Zoology, Microbiology, EVS, Electronics Physics, Computer science, Mathematics, Information Technology, Commerce & Management, Home Economics, English and Music etc. Field study method is used by the department of Chemistry, Sociology, Economics, Botany and Zoology. Market surveys are conducted by the department of Commerce as well as field surveys are conducted by the departments of Botany, EVS and Zoology. The teaching departments arrange students' visits to bank, and other commerce related firms in the context of provided curriculum.

**Project work:** - Project work is a part of curriculum in subjects at post graduate level. The projects are given to M.Sc. Chemistry and B. Com III year students. Students are guided by teachers towards completion of their projects. and related dissertations.

**Participative Learning:** - Teachers motivate students in the classroom to participate in teaching learning process. All the teaching departments organized student activities to promote the participative learning. College has active NSS units which is the major platform that helps to promote participative learning as the students are given hands on experiences. They participated in Village Adoption, Tree Plantation, Swatchh Bharat Abhiyan, Health Awareness Camp, Cultural and Sports Competitions, Exhibitions, Wild Life Week and Skill Development Programs. Many workshops are conducted throughout the year under the guidance of teachers. Students participated in conferences, workshops, seminars and competitions, organized in and out of the college.

Institute published "Shivchetana" magazine every year contributed by students and teachers. Study tours, Field visits and Botanical Excursion Tours and extension activities are arranged to engage students in participative learning.

**Problem solving methodologies:-** Students developed logical thinking and gained practical knowledge essential to solve new problems by working on projects. Problem solving methods are extensively used in the teaching of Physics, Mathematics, Computer Science and Commerce. Free internet access in the library and Wi-Fi facilities in campus promoted students to solve the problems. Group discussion developed problem solving strategies among the students. Group activities are conducted by each of departments under the guidance of teachers. The session 2019-20 witnessed students formulating their own problem solving methods while working on projects for Avishkar in which one of our college students has won a prize.

**ICT:** Modern technology is used extensively in teaching learning process. For example, all the faculties prepare their power point presentations for subject teaching. Most of the Teachers have conducted classes using google classroom. They have developed e-content in their youtube channels by creating video lecture of tangible durations. Students are given notes in e-document formats online through whats App groups and e-mails.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 57.89

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
19	19	19	19	19

### File Description

### Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

### 2.4.2

#### *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

**Response:** 98.18

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	09	12	12

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The mechanism of internal assessment in the institution is transparent and robust. It follows the regulations and guidelines of Sant Gadge Baba Amravati University, Amravati (MS) for the internal evaluation process of theory & practical subjects. At the beginning of academic session, college forms internal examination committee for effective implementation of internal assessment of the students. Internal examination committee prepares yearly calendar with the consultation of all the heads of departments for smooth functioning of internal assessment. The process of conducting internal assessment and examination is informed to students and parents during the orientation/induction program. The program of internal examination is prepared and displayed on the institution's notice board and circulated for staff and students through Whats App groups.

The syllabus for internal assessment is informed to students in the class by the subject teachers one week in advance. The question papers and scheme of evaluation are prepared by the subject teachers as per university syllabus and guidelines. The departmental internal exam coordinator and HOD moderate the question papers after considering Programme Outcome and Course Outcome. To ensure transparency, students have to write answers in the answer books.

The internal evaluation begins in the classroom by conducting unit tests. For every subject, two internal assessment tests are conducted as per university directions. The marks obtained in internal assessment tests are included in the mark sheets. Throughout the academic year, the performance of the students is assessed by assignments submission, project works, seminar presentation, group discussion, study tour and practical work. Subject teachers evaluate the answer sheets and give suggestions to students with counseling on how to improve the answers. The evaluated answer sheets are provided to the students for their overall observation.

Transparency in internal evaluation is ensured by displaying marks on the departmental notice board. If any grievance, students consult to the subject teachers for the corrections. The subject teachers deal with the students problems regarding evaluation and allotted marks. If the student is not satisfied, the matter is placed before the Head of department.

After Internal assessment process, the answer books, assignments, projects, survey reports, field visit reports are collected and preserved in the departments. For transparency in internal assessment, advance mentoring, academic calendar, grievance redressal, and displaying of internal marks are practiced.

Written-Test, Practical Examination, Multiple Choice Question (MCQ), Online Exam, Quiz Competition, Assignments Submission, Projects Reports, Seminars Presentation, Group Discussion, Study Tour, Industrial Visits and Field Visits are the modes of conducting Internal assessments.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

***Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website***

#### **Response:**

The college Graduate, Post Graduate and Research programs and courses come under the Faculty of Humanities, Science and Technology and commerce and management streams of Sant Gadge Baba Amravati University, Amravati. Program outcomes (PO), Specific Program outcomes (SPOs) and course outcomes (COs) were formulated reflecting the Vision, Mission and Strategies of the College. They are displayed on website of the institution. Students are made aware about PO, PSO & Cos targeted by the College in Induction program. In general the following expectations in PO, PSO and CO are discussed frequently with the students by the faculty.

1. Recognize ways in which political, social and economic issues which affect their daily lives across time and space.
2. Develop skill in Computer fundamental, Business regularity framework, areas of Income tax.
3. Imbibes the values of the Indian constitution and their significance in everyday life.
4. Developed Scientific outlook for upgrading the aspects related to life, Acquired skills in handling



instruments, planning and performing laboratory experiments.

5. The developments of team work and leadership abilities are imbibed to give importance of safe laboratory skills.

Each course has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved. The performance of the students in the examinations during the semester in each course is used to compute the level of attainment of the POs, COs and PSOs. The mapping of POs, COs and PSOs is prepared by IQAC Coordinator in consultation with other faculty members. Assessment methods include direct and indirect methods.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

Sant Gadge Baba Amravati University guidelines have given a weightage of 20% for internal assessment and 80% for external assessment in the form of internal and external examinations. Internal evaluation takes into account journal writing, timely assignments submission, seminar presentations, unit tests, tutorials. The faculty members review students regularly on these criteria and provide opportunity for students to improve their performance. Students' participation in competitions, seminars and conferences, research competitions and other events support the attainment of the stated outcomes. The internal and external assessment systems are off course a way of evaluation. Furthermore, students are observed for their involvement in participatory learning, eagerness to take initiative in activities, improved learning capabilities, development of confidence and personality building etc. Observation and conversation accurately reflect what is achieved from the curriculum. Through external examination, academic performance is assessed. College level meritorious students are recognised by felicitating in the institution on Republic Day celebrations and awarded scholarships from the fund raised by teachers and philanthropists. University results are thoroughly reviewed and analysed during Academic audits of departments and discussed in Staff Council Meetings as well as in College Development Committee. Through students feedback mechanism the program and Course outcome are evaluated. Number of Students' progression to higher studies reflected the Programm and Course outcome. Maximum Students go for Higher studies like UG to PG. Students also appeared for Eligibility and entrance exams like SET/ NET etc. Some Students opted for competitive exams held by Government and non-government organisations. Placement, self-employment, entrepreneurship status and social initiative of the students show the result of Program and Course Outcome as stated by the Institution. Students after their study

attended placement through On campus/ Off Campus interviews and selection process. Students started their small scale business of their interest, Entrepreneurship cell guided these students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 78.64

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
364	336	324	208	123

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
443	364	361	328	227

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1

**Online student satisfaction survey regarding teaching learning process**

**Response: 3.89**

File Description	Document
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	00	00	00

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The institute has created a type of mechanism for innovative activities as well as creation and transfer of knowledge. The college authority has always been positive to support and accelerate the innovative ideas of the students and teachers. During the last five years the college has constituted Research Advisory Committee (RAC) to monitor the research activities. Even a senior and experienced faculty has been appointed as a coordinator of RAC. RAC facilitated the effective research assistance to research students who are pursuing Ph. D. degree in different subjects and also inculcated the research aptitude among the UG and PG students. In the academic session 2017-18, the affiliating university recognized our college as a centre for Ph. D in Commerce, Marathi, and in the year 2019 Business Economics, History and English. In 2022 Currently out of 13 faculty members, 08 faculty members of the college are awarded with Ph. D. as highest qualification and 07 faculty members are research supervisor for Ph. D. and M. Phil research. During this accreditation period, 15 students have completed their Doctoral research under the guidance of supervisors from various research centres. The RAC in the college regularly encouraged

teachers to submit the proposals to various funding agencies for research grants and to participate in various conferences, seminars and intellectual activities. During this assessment period, the college organized 01 National seminar , 02 National workshops, and several college level/ University level workshops. The college has 03 MOUs with nearby prestigious institutions and industry.

During last five years, the college teachers published around 141 research papers and articles in various (UGC notified, and reputed peer reviewed) journals. The faculty members have also published books and chapters in books. The college encouraged faculty and students to participate in the events like Youth Festival, Indradhanush and Avishkar (Research Festival) at university level where the dais for research orientation is made available to the students along with cultural activities. Apart from this, college organized college level festival, seminars, skill development programs and workshops for students. The campus flora, field industrial visits also gave experiential learning to students. The RAC organized seminars on Research methodology and Intellectual Property Rights. Most of these were interlinked to Academics- Research and Intellectual Property. The basic motto was to make the teachers and students aware regarding the need and role of I.P.R. of the college is providing good opportunities to students to present their creativity and to develop entrepreneur skills. Along with career counselling, the in-house mentoring of the students resulted into establishments of trades and firms by some students.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 6

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	2	1	0

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 7.2

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	15	11	11	10

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 2.2

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	5	0	0	6

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

The college organized various extension activities with the active involvement of teachers to inculcate the awareness and responsibilities among the students regarding the common social issues i.e. International Yoga Day, Tree Plantation, Voters Awareness Rally, Polio Awareness Programme, Social Equity Week, Girls Security Programme, Corona Vaccination and Safety Awareness Programme. Students are encouraged to develop a social mind-set for the betterment of society and social harmony. Some major extension activities are as follows:-

**Cleanliness Drives:** The cleanliness drives are conducted during various occasions by NSS unit. It is prime and regular practice. Along with actual workout, students created awareness about the cleanliness at varied public places like, Renuka temple Hill, bus stand etc. The work of NSS unit in this field was awarded by District level award. The Municipal Corporation and Tahsil office recognized the college for its cleanliness drive.

**Awareness Programs:** Various departments organized awareness programs like Aids Awareness Program by NSS Unit, Environment Day, World Wetland Day celebration and plantation Programs by Department of Botany, Voter Awareness Day Department of Political Science, Ozone Day by Department of Chemistry, Wildlife Week by Department of Zoology, World Consumer Day by Department of Commerce etc. Such awareness programs also impacted the society.

**Blood Donation Camps:** Every year the Department of Microbiology and NSS of the college organized blood donation camp in association with NGO or Govt. organization.

**Plastic Ban Campaign:** Plastic is the greatest threat to environment, therefore, a campaign to eradicate plastic and plastic ban was organized to make the students aware and to spread this message to the society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.2****Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

Extension activities recognized by the government and government recognized body.

List of extension activities. Government/ Government recognized Body

**2021-22**

1) Cleanliness Drive Office	Municipal Corporation, patur, & Tahasil
2) polio vaccination campaign	Primary Health Center
3) health Check Up Camp.	Primary Health Center
4) Hemoglobin, Blood Test, and BP test	Primary Health Center
5) Blood Donation Camp	Primary Health Center
3) Covid Vaccination campaign	Primary Health Center
4) Voter awareness program	Tahsil Office
5) Voter registration campaign	Tahsil Office
6) NSS residential camp.	(LSG) Grampanchayat
7) Cyber security / women safety and security	TKV School
8) Social and moral awareness drive	Brahmakumari Prajapita, patur

**2018-19**



1) Cleanliness Drive Office	Municipal Corporation, patur, & Tahasil
2) polio vaccination campaign	Primary Health Center
3) health Check Up Camp.	Primary Health Center
4) Hemoglobin, Blood Test, and BP test	Primary Health Center
5) Blood Donation Camp	Hedgewar Blood Bank, Govt. GMC
5) Voter awareness program	Tahsil Office
6) Voter registration campaign	Tahsil Office
7) NSS residential camp.	(LSG) Grampanchayat
8) Cyber security / women safety and security	TKV School
9) Social and moral awareness drive	Brahmakumari Prajapita, patur

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 48

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
08	05	08	11	16

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 7

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

The infrastructure set up of the entire campus aids teachers and students towards achieving academic excellence. The infrastructure is adequate and shared by all the stakeholders of the institute. There are 18 class rooms and 08 laboratories for practical, well established library with the facility of special reading rooms for boys, girls and staff. Moreover there are two common rooms one for girls and one for boy students. The college has a land area of 4.00 acres and total built up area is 3785 sq.mt, with G+1 floors and adequate parking facility. The institution has well equipped classrooms with LCD projectors, laboratories, computer labs, and seminar halls, central and departmental libraries for the effective teaching learning process. There are 61 computing systems with round a clock Wi- Fi facility with 40 Mbps bandwidth. The institution follows ICT enabled, practical oriented, learner- friendly modes of instruction to make student centric teaching learning process. To make learning process practical and research oriented, the department and research laboratories are well equipped and timely upgraded with advanced equipments. The college has a dedicated English language laboratory to engage students to actively participate in language learning activities. It has 11 computers with other accessories and Biyani software. The college has an auditorium with seating capacity of around 250 with LCD facility to facilitate cocurricular and cultural activities and 03 seminar halls to cater the needs of audio visual necessity of the events such as guest lectures, seminars, meetings and conferences.

The central library is computerized with NLIST Consortia with remote log-in access to e-resources. The library is enriched with a large section of reference books, text books, e- resources, and reading hall with capacity of 70 students.

**Additional Infrastructural Facilities:** In campus, there is Canteen, rain water harvesting system, a fire extinguisher and solar energy generation system with capacity of 05 kV. There is a facility of ramps for the physically challenged students to move by the wheel chair without any difficulty. Available physical infrastructure is optimally utilized beyond regular teaching to carry out projects, certificate courses, co-curricular activities, staff meetings etc. Terraces of all buildings are also utilized for necessary facilities like installation of Solar Panels, Water storage tanks etc. College has Green beautiful campus with ornamental plants and landscapes. Botanical Garden is situated near Department of Botany. The Plants in the garden have medicinal and economic importance. The flora and fauna in the campus also serve as a means of environment and biodiversity conservation.

#### **Water Bodies:**

One water bore well and well dug around 50 feet deep to water storing capacity of 40 thousand litres.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 19.12

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.74	19.0	0	3.74	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

**Response:**

## 4.2.1

## Integrated Library Management System (ILMS)

The Library is fully automated with the SOUL software of INFLIBNET and later updated with SOUL 2.0 and SOUL 3.0 software. The process of Acquisition, Ordering, Cataloguing, and Circulation is done through SOUL 3.0 software. The books are classified according to Dewey Decimal Classification Scheme. Borrowers Ticket and Book Cards are Bar-coded. Books are processed with bar-coded spine labels. For effective implementation of Integrated Library Management System, Library has 01 Server System, 05 Computers for services, OPAC and Network Resource Centre, Scanners, Printers, Barcode readers, Printer, wi fi Internet.

## E-Resources

In addition to providing access to its printed resources such as books, periodicals, the library is well equipped with e-resources such as NLIST, E-Books for faculty and students. Remote access facility for E-resources is provided to Users. The library is partially computerized with the application of barcode technology. The students have access through OPAC (Online Public Access Catalogue). The newly enrolled students are given orientation about facilities and services. Training about use of NLIST consortia is provided to Research students and Staff.

Average 100 students and staff optimally used Library. and average 100000 lakh spent on Purchase of Books and Journals.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

## 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The Institution frequently updates its IT facilities including Wi-Fi There are 61 computers and 03 laptops available in the institution. The configuration of the computers is upgraded as per the advancement in the technology, starting with Intel Pentium Dual core, RAM – 1GB, HDD- 255GB, Monitor- 19.5” and continued with recent Intel Pentium 3.1 Ghz. II, RAM-8 GB, HDD- 1 TB, Monitor-27.0”, Dell Keyboard

and Mouse. In Computer lab /Commerce lab, office and Library were separate computer systems were installed. Later on Computers are connected with LAN facility. A separate computer system is provided in most of the departments. At the beginning, Internet facility was provided with wired connection to Administrative office and Departments. Then it is updated with Broad Band through LAN with increasing connections. Now, fibre optic connection with 40 MBPS & Leased line connection are setup in departments. Wi-Fi facility is available with free access for each student in College Campus. Antivirus named Quick Heal Pro, Quick Heal Total Security Net Protector Pro and total Security are installed in all Computers and updated regularly. For continues power backup, Institute has inverters, UPS and diesel generator and solar system. Advanced Licensed Softwares are available in college: Microsoft OS – Windows XP, 8,10, Windows Server 2008, 2012, Microsoft Office 2007-2019, programming language Compiler: C- Language, C++, Java, Acrobat Master Pack, Shri Lipi, Devratna 7.0, ISM, Statistical Package for Social Science (SPSS 20), Tally ERP9, Dreamweaver, Corel Draw 14, Page Maker 7, Photoshop CS, Geological Tools Based S/W, Soul 3.0 (Library), Campus ERP (College Administration and Account). N-LIST, Consortia are available for e-resources in library and information centre. Overhead projector (OHP), LCD Projector, Printer, All-in-one printer, Laptop, Photocopy Machine, Visualizers, Bar code reader, canon Printer, Digital microscopic camera. College website is regularly updated. Talking Tree App is developed by department of Botany. QR Code is attached with trees and by using this app anyone can get all the information about trees. Shri Shivaji Education Society, Amravati got the Subscription of LMS (Big Blue Button) in the time of pandemic for online lectures and Google Classroom, Google Meet, ZOOM, YouTube including live streaming and WhatsApp platforms are also used for the same. College have Static IP Address:192.168.1.143. College campus is under CCTV surveillance.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.3.2

##### Student – Computer ratio (Data for the latest completed academic year)

**Response:** 25

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

**Response:** 61

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 16.63

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
6.98	3.41	4.75	3.26	5.50

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 73.55

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1180	1128	1111	1025	1076

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above



File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 40.76

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1118	227	650	679	385

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 37.34

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
231	90	68	58	59

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
364	336	324	208	123

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.77

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
8	1	3	1	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 14

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	0	05	03	05

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 21.2

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
26	04	17	39	20

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

Our Alumni Association works for the overall development of students and the institution. It helps not just financially, but in terms of academic planning, placements of students, career guidance and technological guidance also. It has been duly registered as a Association under the Societies Registration Act, 1860 (XXI of 1860) with the Assistant Registrar of Societies, Akola. Its registration number is “Maharashtra 243/2021, Akola, 15/11/2021”. The present Alumni Executive Committee is constituted with inclusion of 21 members from diverse fields.

**The main objectives of association are**

- To arrange visits of eminent pass out students having substantial contribution in the field of business, social work, sports, cultural and the like.
- To extend opportunities related to jobs, internships and campus placements
- To build an environment that is conduct to mutual growth of alumni and students.
- The objective has been the same, to build a strong alumni network which will participate in keeping the Alumni Association banner flying high. Involvement of alumni, in student development through participation in ongoing
- To boost academic activities including teaching, research, workshops and conferences. Our former faculties and alumni have been keenly involved in all major college functions such as the Annual Cultural Program, superannuation Program, Prize distribution program of the college, NSS programme & social Activities.

As an attainment of objectives, the Association remained very active and conducts various activities in the line of overall development of students and institution. Following are some of the major activities conducted by Alumni Association.

1. Organized "ALUMNI MEET"- a programme to foster, consolidate and coordinate Alumni Activities at the college. The alumni meet is to reconnect with the Alumni and celebrate their success and various achievements. The planned objective was to interact with the alumni, planning future events, conducting Alumni Satisfaction Survey, Taking Alumni Feedback etc was conducted successfully.

2. Organized tree plantation program at college campus.

3. Guest lectures on various subjects for the students and provides them knowledge from the experts of

various fields.

4. Alumni Association also helps organize industrial visits for the students, thus providing them up to date knowledge of industrial fields.

5. Alumni Association provides information about the job opportunities available in various fields and areas in State and Nation.

#### **Significant Contribution of The Alumni Association:**

##### **Material & Financial Support:**

**50 chairs for seating arrangement, water cooler for drinking water facility, 150 Reference Books, fans, table etc are some of the useful things donated by some of the Alumni members of the association.**

**Even some members have given donations in Cash as fund utilized for the upliftment of the needy students.**

Our Alumni Association thus plays a very supporting and constructive role in the overall development of the college. We connect using Whatsapp group, which records and maintains the alumni data as it provides an update of alumni activities and achievements. We are proud of students who are achievers in every field; carrying with them the values imparted by college and are making a significant contribution to society.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### **Response:**

The college is governed by the prestigious Shivaji Education Society, Amravati. Guided by the vision of this institution specified as to achieve “ Excellence in higher education, empowerment through knowledge, inclusive growth for socio- economic change and sustainable development”, it has been functioning in the line of mission stated as:

To impart quality education to the poor, downtrodden masses and to the last man of the society. To provide facilities for the acquisition of knowledge and information and advancement of culture.

To promote quality teaching and learning through suitable academic environment.

To undertake quality research in basic, applied and interdisciplinary sciences.

To empower students through education to make them strong, self-reliant, responsible and secular human beings, professionals and citizens.

To help the needy and economically weaker students in education.

To inculcate discipline, sincerity and devotion among the students to make them most dutiful citizen.

To foster Regional, National and Global competencies among the students.

As of now under the directives of parent University the college has adopted New Education Policy, the basis of which is to decentralize and remove the monotony of education by accepting multidisciplinary approach. In this regard the college has constituted interdisciplinary study centre. This centre promotes skill education in the college and many add on courses are started by various department providing opportunity to learn new courses. The students of different other streams are also given admission to these courses.

In the session 2021-22, on dated May 30, the college organized one day national level workshop on “Intellectual Property Rights” and on dated April 09, the workshop on Research Methodology related to interdisciplinary theme in collaboration with Yashawant Mahavidyala, Shelu, Wardha. The three streams Arts, Commerce and Science in collaboration with IQAC of the college, arranged one conference on Indian Constitution and Routine of Democracy was arranged to sensitize the multidisciplinary approach to ensure implementation of NEP 2020.

**Decentralization and Participative Governance:**

The hierarchical functioning of the college assigning duties and related powers as faculty in-charge, and heads of department is an evidence decentralization. Regarding participative governance, it can be stated and evidenced in the representation of staff, teachers and students on various academic and governing bodies. The college CDC and composition of IQAC show participative management of the college academic activities in tune with the management of the college itself.

The institution prepares perspective plan in the line of improvement in Teaching- Learning through greater use of ICT & other innovative means. MoUs with academic institutes and industry. Mobilization of funds & projects through the alumni & other stakeholders.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.2 Strategy Development and Deployment****6.2.1**

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

The institution prepares perspective in advance through College Development Committee meetings. The governing parent society not only encourage but also assists in the overall development of college. The perspective plan of the institution is chalked out through interaction with the IQAC by taking into account the suggestions given by NAAC peer team visit during second cycle of reaccreditation. It was decided to work on implementation of the plan effectively for academic, co-curricular and infrastructural development of the college. This institutional perspective plan is deployed by hosting on the college website. Following is the list of activities implemented during the assessment period

- 1.The Peer Team suggested that the college has to undertake development work in the direction of enhancing student support services. Considering this the college has created reading room facility for students and library hours are increased. The college has created mechanism to assist students for digital access by providing internet facility and computers where they can apply online for government schemes and obtain subscriptions for educational resources.
2. The institution has revitalized to enhance accountability of the college internal complaint committee to handle students problem on time. The complaint cum suggestion box is installed.
3. Add on courses were started by each of the departemnt figured out as Nineteen certificate courses..



4. Student feedback was collected analysed and suggestions were communicated to the staff and students.

5. Alumni Association was registered and many student oriented initiatives were undertaken by them for example Alumni donated 150 reference books for general preparation of students on their own.

6. The placement cell and career counselling cell was established and their campus interviews were held through which more than 40 students were selected for a job.

7. P G courses in Marathi and Chemistry were introduced to fulfill recommendations of NAAC

.8 Service Rules: The college follows the rules and regulations pertaining to the service rules and conditions laid down by the affiliating university- Sant Gadge Baba Amravati University, Amravati, the UGC and the Government of Maharashtra from time to time.

9 Appointment: The recruitment of all the college posts- the permanent posts (Grant-in-aid) and temporary posts (Non Grant) are done by the parent management as per the norms and procedure laid down by the Government of Maharashtra, affiliating University and UGC

10). MoUs with nearby industry and institutions are signed to provide industry exposure.

. In our multi faculty college, in order to develop, to impart Entrepreneurship skill, we arranged programs of guidance that helped students to explore their capabilities. The department of commerce is keen on providing in house training to willing students regarding different skills. They Display marketing of the articles and showing opportunities and scope prepared by students.

studentconsumer store: In the small cubical there is facility selling of required stationary, assignment copies, practical books, note books and Xerox. College has implemented earn and learn scheme by appointing five students from the PG & UG degree program in the laboratory during last few session and onwards.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2.2

### *Institution implements e-governance in its operations*

#### **1.Administration**

- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

As the college intends to create academic environment imparting quality education to students, it was obligatory to lay down a performance appraisal system to assess its human resources on regular basis. The college encouraged each faculty member to take up activities related to teaching-learning and evaluation, co-curricular, research and extension, professional development etc. The College follows academic based self- appraisal mechanism as prescribed by Sant Gadge Baba Amravati University, Amravati. Every member of the teaching faculty is supposed to maintain his/ her Performance Record. These records are duly verified by the heads of the departments annually and submitted for the assessment to the Principal through IQAC. At the time of promotion, the faculty members have to produce his/her yearly academic appraisal forms provided by University PBAS with the documents to scrutiny committee for verification. Then the appraisal forms are signed by Coordinator of IQAC and Principal. Screening and selection Committees recommend the faculties for career advancement. Thus, the college has constituted an internal assessment committee through IQAC as assessment mechanism. The College Staff Council meeting with the Principal of the college works as a corner stone for the quality assessment. Students feedback works as the chief external assessment mechanisms. The performance of the faculty is assessed by the students during such feedback. The feedbacks collected are compiled and consolidated outcome is handed over to the Principal for the further necessary action. Every department also prepares its academic action plan which is considered as a department calendar. This plan is reviewed occasionally during the department staff meetings and priorities are re- reset. Every department tried to adhere to the direction of college authority while following the departmental calendar. The college follows similar mechanism laid down by the parent society for the assessment and evaluation of teaching and non-teaching staff. At the end of the academic session, confidential reports of

the teaching and non-teaching staff are prepared and duly assessed by the head of Departments, the Principal and the Secretary of the parent institution. On the basis of confidential report, non-teaching staff is recommended for their promotion. The Grievance Redressal platforms is available to resolve the issues related to teaching and non-teaching staff. Some other schemes implemented by college for the employees: Maternity leave is available for female faculty up to 9 months; Faculty appointed prior to 2005 are eligible for pension benefits after retirement; Faculties joined after 2005 are covered under DCPS; GPF, gratuity; Casual leave, Earned Leave and Medical leave facility; Duty Leave for attending Seminars, Conferences and Workshops

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	00	00	00	00

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 19.18

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	3	2	0

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	4	14	0	0

<b>File Description</b>	<b>Document</b>
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.4 Financial Management and Resource Mobilization****6.4.1**

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits**

**regularly (internal and external)****Response:**

The college has evolved its unique strategies for mobilisation of funds and the optimal utilisation of resources.

Actually, this college is grant-in-aid having some courses as self-financed courses. Hence our financial resources are salary, non-salary & UGC. Besides college Tution and other fees, donations from alumni, philanthropers and managements are also a source of financial support. For the optimum utilization of financial resources, the college constituted Planning, Purchase, Building construction, internal audit committees. The parent institute appointed registered Chartered Accountant for Internal financial audit. The budgetary provisions are approved by the College Development Committee. All the Departments are bound to follow the budgetary provisions for the optimum utilization of funds. The accountant maintains all the accounts as per account norms. For purchasing, tender notice is published in the news paper every year. The quotations for the purchase of all the items are called and scrutinized by the central store of the college. The comparative rate statements are placed before the purchase committee. After going through the rates, quality of the items and negotiation, the purchase committee takes decision to place the orders for purchasing. Through this process, the financial resources are optimally utilized. The building construction committee also follows the same process. It looks after the quality of material and constructions. The fees are collected from the students as per University directions and utilized under the proper heads. Departmental Budgetary Provisions are communicated to the head of the Departments for purchasing of consumable and non-consumable items. The donations received from alumni and philanthropists are spent on academic and infrastructural development as per their suggestions. As per the institutional requirement, the management provided financial support for infrastructural as well as academic development. UGC grants are optimally utilized as per their guidelines. Optimal Utilisation of Resources: Academic and infrastructural resources are optimally utilized. The college academic work is in two shifts i.e. morning and noon shift. On Sunday, the classrooms are made available to conduct distance learning classes of YCMOU, Nashik. During Corona pandemic, our college provided space for corona vaccination centre.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5 Internal Quality Assurance System****6.5.1**

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

Internal Quality Assurance Cell (IQAC) has significantly contributed for creating the quality in education by implementing quality enhancing scheme and practices.

**Research Culture:** The IQAC has taken initiative to introduce research centres in Marathi, Commerce, Business Economics, History and English. At present there are six recognized Ph. D. Supervisors, who have supervised Ph. D. of 15 students who were awarded with the PH. D. degree. Besides, the faculty assign research projects to PG and UG students which increased the skill of using research tools. Such as reference books, journals and E- Books. During last five years, faculties have published 141 research papers and articles on the behest of IQAC. This publication includes number of research papers in UGC enlisted journals and various other digital databases. The faculties have also published 02 books and 42 chapters in books published by reputed publication houses of National and International standards. Further, IQAC recommended every department to organize conferences, seminars for the benefit of faculty members as well as students. So far during previous five years, various departments of College had organized 01 National conferences and 02 national workshops as well as college level workshops and competitions.

The IQAC motivates UG and PG students to participate in conferences, seminars, research conventions for paper presentation and research work in their respective disciplines with financial support.

**IT Facility:**

IQAC has recommended increased use of ICT for Teaching Learning for which they have improved ICT facilities in the college. The institute purchased equipments i.e. LCD, Smart Boards, scanners, computer, laptops, printers etc. Currently, the college has 03 classrooms and seminar halls equipped with ICT facilities. Two departments have computer Laboratories. Parent Institution provided Learning Management System (LMS) for online teaching.

The IQAC has encouraged faculties to develop e-contents and videos and posted on google classrooms. For online teaching, faculty used zoom, google meet platforms. Administrative and examination section are also fully supported with ICT facilities and necessary software.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.5.2****Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

**3. Collaborative quality initiatives with other institution(s)****4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.****Response:** B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

In the wake of rising awareness and compassion for female gender as an equal entity, it is required to bring about the modification of behavior by raising awareness of gender equality concerns which can be achieved by conducting various sensitization campaigns, trainings, workshops, and programs. The college is a single platform that necessitates an equal opportunities to women everywhere. One of the avenues is the sports. The girl students of college get selected for university teams and number of times bagged prizes. Some of the measures initiated by the institution for the promotion of gender equity are as follows.

- There is nearly an equal proportion of male and female students. In the year 2020-21, out of 900 students, 800 were girl students.
- There are separate wings of girl students in N.S.S.unit.
- Sessions of debate, discussions, seminars & conferences are conducted for gender sensitization.
- Programs on 'Beti Bachao, Beti Padhao' were carried out by our college for generating awareness and to improve the efficiency of welfare services intended for girls in India.
- Safe and secured environment is provided to all girl students. Identity cards are provided to each staff member and students which help to keep watch at entry level of campus.
- Security Guard at the entry gate always keeps check on the gate.
- The internal complaint committee, vigilance and discipline committee, redressal committee called 'Vishakha' committee, and Anti-ragging committee are formed.
- The college campus is well equipped with CCTV surveillance.
- Our college campus is totally secured with compound wall.
- Counselling: Admission Committee members, Guardian teachers, Vishakha Committee, provide guidance and counselling to the girl students.
- Health awareness activities are undertaken and counselling are conducted by Microbiology Department and NSS unit.
- Common Rooms: The separate and spacious girls' common room is available. It is well ventilated and having wi-fi and water cooler setup. Facilities like lights, fans, washrooms, chairs, tables, sanitary napkin vending machine, charging sockets, mirrors, changing room are available. Boys' common room is also provided to male students. Recreation rooms are made available for teaching and non-teaching staff.

Major Gender Sensitizing Activities - AIDS awareness programs. Yoga demonstration and training. International Women's Day. Best Teaching/non-teaching staff award to male and female staff. Women empowerment workshops were organized in rural areas where various issues about women



empowerment were addressed. Programs on health awareness are regularly carried out in the college. Haemoglobin Test and Blood Group check-up camps are carried out. Vaccination of maximum students and staff against COVID-19. The institution has a Meditation Centre, working under Department of sports.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The 'inclusiveness' is one of the distinctive areas of cultural harmony in which college is the perfect platform where students can learn to perform their duties as a citizen. The inculcation of a sense of inclusiveness is done through providing equal access to admission in college from every cross section of society, especially from poor and downtrodden masses. Besides the college promoted an attitude of tolerance and inclusiveness. The students belonging to different religious, racial and cultural identities study together harmoniously. Most of the curriculums are designed in such a way which envisages all the aspects helping to improve every facet of life. It covers all concept of community and community development, communication approaches to deal with the population of different sector, study of the historical significance which has had an influence on cultures and civilizations, assessing the similarities and dissimilarities in different regions. Celebration of various days and events promoted the spirit of national integration. The very prime age in which students should understand the meaning of secularism starts as an adult in the college age. Hence maintaining communal harmony by loving their classmates irrespective of their caste, colour, creed and religion is rooted in them along with studies. Every student is equally treated and an environment of toleration and belief is also maintained. Extension activities, projects, field visits, educational tours helped the students to develop an inclusive environment and feel supported where they are extended a sense of belonging regardless of identity. Socio Economic: The College imparts education to the poor, downtrodden masses and to the last man of the society. We have students from diversified background. Mainly students from rural areas prefer our college, as they know that the college caters to their needs, support and encourages to become responsible citizens. The educational materials such as books, uniform and other educational equipments are freely provided to

needy students by our college.

The classrooms are responsive and the diversity of language is dealt with, though it is not a major issue, as almost all the students are from the same state. For the language competence development of the students, English language laboratory is established by the Department of English.

Cultural Amalgamation: The secular aspect is preserved by our college since the establishment. The institute acknowledges the diversity of the student population and understands the importance of promoting cultural awareness. Teachers are interested in fostering cultural awareness and needs. Festivals of every religion are celebrated with enthusiasm by involving students of every community in our college. The multi-cultural competency is developed among the students by learning about different cultures, a way of practicing traditions and ethnic beliefs. Such an inclusive environment is provided.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

Best Practice - 1

I. Title: Clean, Green and Eco-Friendly Campus

II. Objectives:

- To maintain the campus clean, green and eco-friendly forever.
- To save nature so that, it could save us.
- To make the campus pollution free by keeping it clean, green and not harmful to nature.

III. Context: This best practice was introduced long ago and it was appreciated by the locals, hence we continued it. The institute has designed a systematic cultural process for campus. The structure of this cultural process is inspired from different activities carried out from time to time. The objective of the activity was achieved by motivating and training the student community and teaching and non-teaching staff for taking part to clean and make the campus clean, green and eco-friendly. We have planted many plants and saplings in college campus and made it look green so that beauty of campus should be

increased. It also helps to increase oxygen percentage in air of campus and make environment healthy. Leaves of plants reduce particular matter and maintain quality of air. Patur is very hot place in summer it goes up to 46 degree Celsius. It causes very trouble to college students to study well in such harsh temperature and scorching heat and unsuitable summer so college has undertaken a tree plantation activity which will help to reduce temperature of campus area and surrounding. Similarly, college provides relief to the students from temperature. Students frequently enjoy reading books, eating tiffin under the dark shadow of these trees.

IV. Practice: The NSS unit conducts the activity in institute campus. NSS unit along with other students, life members of institute and staff members plant a number of trees and saplings on every important occasion. We sustain the campus clean, green and eco-friendly by promoting and installing recycling process. We install recycling and composting stations on campus. We try to make our campus pollution free, by observing no-vehicle day once in a month, we also reduce paper waste, all these projects give birth to sustainability and remain most helpful to go institute green. The campus is surrounded by green trees. There is also Oxygen Park in college campus due to this campus remains cool and dust free. In college campus there is Botanical Garden in which a number of plants and saplings have been planted. There is also water bowls and feeding pots in the college campus for the birds.

V. Evidence of Success:

- The campus could create an eco-sustainable system which considerably reduced waste creation. The waste water is used for gardening.
- The college has obtained two awards about cleanliness from municipal council, Patur and Tahsil office, Patur.
- Soil erosion is controlled fully.
- The wastes are disposed-off without affecting the environment.
- The service of the committed, efficient group of staff members and students maintain the campus Green – Clean and Eco-friendly Campus.
- The cool and healthy atmosphere is maintained in the campus due to this cleanliness.
- Staff members and students fully co-operate with this sustainable eco-system.
- Green and Energy audit the college does every year support this activity immensely.

VI. Problems Encountered and Resources Required:

- Clean, Green and Eco-Friendly campus requires more financial resources.
- Frequent maintenance is needed for storing tanks.
- Sunlight limitation due to monsoon season reduces solar power production.
- Dedicated team needed to maintain greenery in campus.
- Lack of funding from Government for development of sustainability projects is scanty.

Best Practice -2

I. Title: Women Empowerment

## II.Objectives:

To create awareness among girl students regarding human rights and health problems.

To enlighten girl students with power of knowledge.

To sensitize the girl students regarding financial independence.

To free the female students from the patriarchal clutches of traditional society.

## III.Context:

The government has also launched several women empowerment programmes to motivate them for taking up various jobs. The most popular and visible among all is the Beti Bachao Beti Padhao Andolan which is launched to create awareness among the people to educate all girl children in the country. It is desired that with higher percentage of women coming forward in education and other fields, they are supposed to get equal status and equal work, women are able to thrive economically and rise out of poverty. Protecting women and girls from violence and abuse while challenging the stigmas against reporting crimes would overall create a much safer society.

## IV.The practice:

Dr H. N Sinha Arts & Commerce College, Patur has been organizing various programs in the line of bringing about women empowerment. During the last five years, the special programs to be mentioned includes health and hygiene awareness, legal guidance, employment opportunities, women's right to equality as human. For instance, on occasion of Birth Anniversary of Bhausaheb, Dr Panjabrao Deshmukh, Rangoli and Poster Competitions on many modern issues of women in the society are conducted every year. Girls are provided special and equal treatment. Women's safety and security is the priority of college governance. From this point of view the college has accommodated girls' common room with first aid facility. CCTV surveillance is installed from security point of view. In arts and science program there are 12 female faculty members among the total 25 faculty members.

## V.Evidence of success:

Consequently, it is found that many girls from all strata of society have enrolled their names in the college in all programs. Actually girl students are higher in number. Many students have shown their talent in sports and cultural activities as well as in studies. Number of programs of women empowerment have been increased consecutively.

## VI.Problems Encountered and Resources Required:

College as situated in rural areas, the girl students face constraint from domestic issues. They also face difficulty in transportations.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

The institute has always been making efforts to achieve newer heights to fulfil the vision. Prioritising ways for attaining the mission of imparting quality education and providing facilities for acquisition of knowledge to all the strata of the society are the objectives of all the stakeholders. We have amalgamated maximum facilities and programmes under one roof. Starting with few basic courses at undergraduate level, now the institute has three undergraduate programmes in the Faculty of Humanities, Commerce and Management, Science and Technology. Similarly, there are Two Postgraduate programmes in the Faculty of Humanities and Science and Technology. In order to foster a research environment, the institute has Five recognized Research Centres for Ph.D. programmes in the Faculty of Commerce & Management and Humanities. The research carried out is community based preferably on issues of the vicinity.

Similarly, the institute has a centre of Yashwantrao Chavan Maharashtra Open University, Nashik, (YCMOU, Nashik) which runs distance learning programme in B.A., B.Com. M.A.- Public Administration and English, M.Com for the students. What makes our college distinctive is that this college has maximum opportunities of learning through almost all courses from under graduation to research with maximum facilities and infrastructure.

College, being a prominent educational institute, is well prepared to meet the challenges of a rapidly changing techno savvy world. The primary focus of institute is on excellence in core mission activities of teaching, secular approach, conscious efforts to promote values, inclusiveness of all diversities, extension and outreach activities, practically focused quality learning experience empowering students by providing them with all possible opportunities in various fields, wide range of extension activities through NSS. Experiential learning methods are intensively used. The Department of sports has mentored number of students for the performance of sports activities which has shown extra ordinary talents and brought medals to the institute. The core vision of the institute is student centred. We attempted to maximize academic skills, social skills, athletic skills and entrepreneurial skills of our students.

Students are encouraged by providing them with adequate opportunities in all forums and appreciating them for their efforts. Earn & Learn Scheme has been implemented in the institution under which five students are given earning with learning support. Some of the prominent facilities are

Canteen, Career Counselling Cell, Teachers sponsored awards, prizes and scholarships to students. Language Laboratory, Yoga & Meditation Centre, Gym and Fitness Centre, Indoor Sports Facility. In the CORONA pandemic period, we have successfully organised vaccination camps. Another important thing which makes this college distinguishable from others is that the college provides higher education facility to the deprived section of the society, they are mostly the farmers and farm workers sons and daughters. Keeping in view the vision of institute, we have strived hard to achieve the mission and goals to impart quality education to poor, downtrodden masses and provided facilities for equitation of knowledge, information and advancement of culture.

The Management, teaching staff and supporting staff have been working unitedly to achieve our objectives of building a knowledgeable society by effectively blending the quality teaching, research and employability. Special Guidance is provided by the best teachers who are very empathetic and compassionate. Decentralization of administration is effectively implemented through IQAC. The quest for excellence has to be fulfilled, a value system has to be inculcated, and global competencies are to be fostered for creation of the personality of the student to contribute in National development. The infrastructural adequacy and academic ambience is important as most of the students come from the so called backward strata. Not only have we assembled the systems-the building, infrastructure, stakeholders, human resources, but also we have handled these skilfully with a skilled, focussed expertise. This is not a mere coincidence but is the dream come true of the mission of the great educationist, a national leader and our Founder President Dr Punjabrao Deshmukh who led the nation. An institution of such a stature is created in a Town like Big Village having tehsil office, Patur is one of the leading institutions in the vicinity. The college campus is beautifully nurtured with different plants and trees. This is one of point of attractions due to which many students take admissions. The student who belong to different socio-geographical background instanced by the feeding from 39 villages from hilly areas of forest are provided with the higher education, quality higher education facility. The institution has maintained a perfect academic environment since its inception in the year 1966.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### **Additional Information :**

The college is established in the year 1966. Since then the college has greatly contributed to the society for bringing about welfare of the many deprived families. As the admission data shows, there is high demand ratio for each of the program. In future it seems that we have to follow merit system for admission even for humanities and commerce and management like the science the faculty.

The institution claims its philanthropist approach by providing admissions to the under privileged section of the society. As an instance, we find that we have 495 in students in the academic session 2021-22 who belong to the Scheduled Caste (SC) category which is more than the allowed reservation for this category. Likewise there are total 908 students of OBC category. This number also exceeds far more than reservation allotted to them. This shows that the institution is more liberal in its higher education policy. We are providing education to the very lower strata, working class community students of the society. This is the strength point of institution that shows our community oriented inity work.

The college has almost equal admission from gender point of view. The girl students come forward to take part in all curricular and co-curricular activities like boys equally. From this point it can be stated that the college has been working positively in the direction of gender equity promotions. This strength of the institutions lies in its working ideally in the direction promoting women in the society by providing adequate safeguard. The female member including students and staff experience a safety and honour for their association with one of the colleges of the Shivaji Education Society, Amravati founded by Ho'ble Bhausahab Panjabrao Deshmukh.

### **Concluding Remarks :**

he college is situated in the small town where students from rural base are given admissions and access to higher education. Considering their rural background the college has been credited with the name and fame for its service of the have nots around. They are connected to the main stream flow of the higher education by making optimal use of the academic resources. Being locationally disadvantaged college, we face dearth of qualified, well trained faculty to be recruited and presented in the service of the humble society students. Through the experience of last many begone years, it has been found that there is a lot potential among these deprived students as we evidenced a larger quantity to be fit to serve in the army and to the nation.



## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :14</p> <p>Remark : DVV has made the changes as per shared clarification.</p>																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>440</td> <td>180</td> <td>340</td> <td>340</td> <td>340</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>270</td> <td>180</td> <td>240</td> <td>340</td> <td>340</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared clarification.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	440	180	340	340	340	2021-22	2020-21	2019-20	2018-19	2017-18	270	180	240	340	340
2021-22	2020-21	2019-20	2018-19	2017-18																	
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270	180	240	340	340																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b></p> <p>Answer before DVV Verification : 732</p> <p>Answer after DVV Verification: 29</p> <p>Remark : DVV has made the changes as per shared clarification.</p>																				
2.1.2	<p><b><i>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</i></b></p> <p>2.1.2.1. <b>Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18															
2021-22	2020-21	2019-20	2018-19	2017-18																	

723	670	690	684	666
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
356	365	385	369	403

**2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
723	670	690	684	666

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
391	388	422	405	423

Remark : DVV has made the changes as per shared clarification.

**3.2.2** *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	0	9	13	4

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	2	1	0

Remark : DVV has made the changes as per shared clarification.

**3.3.1** **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
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30	22	14	15	17
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
25	15	11	11	10

Remark : DVV has made the changes as per shared clarification.

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	10	0	0	6

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	5	0	0	6

Remark : DVV has made the changes as per shared clarification.

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification :

Answer After DVV Verification :7

Remark : DVV has made the changes as per shared clarification.

**4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years**

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4.74	19.0	0	4.04	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
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4.74	19.0	0	3.74	0
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Remark : DVV has made the changes as per shared clarification.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
03	0	08	05	05

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
01	0	05	03	05

Remark : DVV has made the changes as per shared clarification.

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : DVV has made the changes as per shared clarification.

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b> Answer before DVV Verification : 12 Answer after DVV Verification : 10
1.2	<b>Number of teaching staff / full time teachers year wise during the last five years</b>  Answer before DVV Verification:

Self Study Report of DR.H.N.SINHA ARTS AND COMMERCE COLLEGE PATUR, DIST.AKOLA

2021-22	2020-21	2019-20	2018-19	2017-18
12	11	10	14	14

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	9	13	13